

Minutes  
VPI&SU  
Commission on Graduate Studies  
20 November, 1991 3:30 P.M.  
206 Sandy Hall

Present: Drs. Eaton, Hooper, M. Johnson, R. Johnson, McCoy, Niles,  
O'Brien, Stephenson, Tideman, Mr. Jay Comeaux

Absent with notification: Boyle, Harris, LaBerge, Lutze, Orcutt, Snoko  
Stout

Absent: Brown, Sporakowski, Strickland, Townsend, Faw

Visitors: Marvin Foushee - Registrars Office  
Susan Trulove - Spectrum Representative

- 1. Announcements - Martha Johnson announced that the Patricia Roberts Harris Graduate Proposal is to be submitted this week. The departments of Chemistry, Psychology, Entomology, Crop and Soil Environmental Sciences, Electrical Engineering and Hotel, Restaurant and Institutional Management submitted doctoral proposals.

Dr. Hooper noted The State Graduate Deans meeting was held in Charlottesville and was hosted by Virginia Tech. This year all the Vice-Presidents for Student Affairs at various institutions were also invited to attend. Discussions were held at this meeting to arrive at common concerns that are felt throughout Virginia institutions. It was agreed that this group should meet on a regular basis.

Two workshops for graduate students have been planned: 1)- Research Training Workshop will be held on January 9 and 10. For further information contact Susan Trulove or Dr. Stout. 2)- GTA Training Workshop - Dr. Eaton noted that three GTA training workshops will be held (January 28, February 4 and 11th). Information will be circulated at a future date regarding these workshops or you can contact Dr. Eaton for further information.

- 2. Informational Handouts - (1) Northern Virginia CPAP residency requirements, (2) Concept Paper, Virginia Tech International Fellows Program
- 3. Approval of the Agenda - The agenda was approved with the addition (under new business) of 8.1 - Northern Virginia CPAP Residency Proposal and 8.2 - Virginia Tech International Fellows Program.
- 4. Approval of Minutes of 8 November 1991 - the minutes were approved with modification.
- 5. Committee Reports

Graduate Appeals Committee - In Dr. Lutze's absence, Dr. Hooper stated that an appeals case has been held and deliberations

have been completed.

Scholarship Committee - John Eaton announced that the Scholarship Committee met on the morning of 11/20/91. In particular, the discussion revolved around the Cunningham Scholarships. It has been agreed to change the Cunningham from a reward system at the end of a masters/or doctoral program to a recruiting tool. Information will be circulated to departments soon which will allow them to nominate outstanding applicants for a Cunningham Graduate School Fellowship. It is expected that as many as 10 fellowships will be awarded the first year and then 8-10 per year in succeeding years until we reach a total of 24-30. The Graduate School will be putting in \$2,500.00 per year of Cunningham money and a 12 month IFS and then asking the departments to support this with a 12 month assistantship. Collectively, we could produce packages valued at \$17,000-21,000 per year that can be used to recruit students. The CGS membership affirmed support of this concept.

Commencement - Martha Johnson announced that Spring Commencement will be at 4:30 pm Friday, May 8, 1991. The number of doctoral students participating in the December Commencement will approximately be double that of last year. The University Commencement Committee has approved listing of all doctoral students in the Spring Commencement Bulletin whether or not they were listed in the Winter Commencement Bulletin.

6. Graduate Student Assembly - Jay Comeaux announced that a GSA meeting was held on November 14. Two resolutions were passed. (1) An affirmation of a resolution passed by the SGA and the Commission of Student Affairs supporting a move to allow the student representative to the Board of Visitors to attend executive sessions and have a vote on the Board of Visitors. Currently the student representative is not allowed to vote and is not allowed to attend the executive sessions. (2) A resolution to request a change in the charges in the library copying machines. The charges have increased from 6 cents a copy to 8 cents a copy. The GSA noted that these new charges were not announced nor was the basis for this change explained. Other copying services at various locations still charge 6 cents or less and therefore the library would have a monopoly on the copying from non-circulating journals and publications. The resolution will be forwarded to the appropriate personnel in the library.

The GSA and the SGA are putting together an ad to run in the student newspapers describing the sexual harassment policy along with advise on how to deal with these situations.

The representative on the Parking Commission is still working for Faculty/Staff parking privileges for graduate students holding GTA and GRAs.

The proposed funding model to the Commission on Student Affairs was rejected because of certain tax and liability concerns to the Uni-

versity. As a result, the reclassification of student organizations that had been proposed was rescinded.

#### Old Business

7. 7.1 - Graduate Student Tuition - Dr. Hooper addressed the issue of special tuition rates for graduate students. At the meeting of State Graduate Deans and Vice Presidents for Student Affairs, Dr. Hooper asked them about special tuition rates for graduate students at other universities. There was only one institution that had such a rate and that was UVA. They require the graduate student to register full time until they complete the required hours for their degree. Once they have met the full compliment of hours, at full cost, then these students are moved into another graduate student status where they no longer earn regular hours toward their degree. At that time, the reduced tuition rate comes into effect. FTEs are calculated in this new category however, hours are not earned towards the degree. Also, if a student wishes to be retained in the records when they leave the university for a period of time, the student must pay a maintenance fee in order to sustain their admission to the university. The fee is currently \$50.00 per term while the student is on leave of absence.

Dr. Hooper asked for volunteers for an ad hoc committee to study this issue. The committee will be composed of Dr. Hooper, Mike O'Brien, Jay Comeaux. Dr. Hooper will ask Kathye Johnston to be part of this committee.

#### New Business

8. 8.1 - Northern Virginia CPAP Residency proposal - Dr. Hooper referred to a handout passed out earlier in the meeting, prepared by Dr. James F. Wolf, Director of the Center for Public Administration and Policy. One third of the faculty for CPAP are located in Northern Virginia, however over half of the graduate students in the program are in Northern Virginia. The purpose of the proposal is to permit students to meet their doctoral residency requirements in Northern Virginia.

Dr. Hooper referred this issue to the Degree Requirements, Standards, Criteria and Academic Policies Committee for review.

8.2 - International Fellowship Fellows Program - Dr. Hooper stated that the concept of this program grows out of sense that Europe, Japan and the U.S. have some common interests. Businesses that hire our students may wish to have a student that has a particular experience that makes them conversant with both countries or perhaps have some experiences with the culture and languages with other countries than their home country. We have developed this program that discusses links with other institutions in other countries and in a formal way have our students go to their institutions and have their students come to our institutions. Financing will come from outside industries and other ways. The student who formally takes part in such a program would be called an International Graduate Fellow. There are two institutions in France, one institution in the United Kingdom and one

in Japan with appropriate industrial partners now exploring this idea. There are some pilot programs in mind. We would like to receive the sense of the graduate community about the value of this issue.

Dr. Hooper asked the Course and Program Criteria Committee to examine this program. Dr. O'Brien asked that Bernard LaBerge attend a future CPCC meeting to discuss the program.

9. Adjournment - 4:37 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John L. Eaton", written in a cursive style.

John L. Eaton  
Secretary