

Memorial Service for President Emeritus Charles W. Steger May 14 at 1:30 p.m.

A service to commemorate the life of President Emeritus Charles W. Steger will be held on **Monday, May 14 at 1:30 p.m. in the Moss Arts Center's Anne and Ellen Fife Theatre**, located within the Street and Davis Performance Hall at 190 Alumni Mall. A reception will be held immediately following the service. Overflow seating will be available in the Commonwealth Ballroom of Squires Student Center. For those unable to attend, Virginia Tech will livestream the service off the university's homepage, www.vt.edu.

For more information on President Steger visit this page: vtnews.vt.edu/articles/2018/05/steger-memorial. Condolences may be shared by emailing vtnews@vt.edu.

Blacksburg campus offices to open at 10 a.m. on May 11

Virginia Tech's spring University Commencement Ceremony is scheduled to begin at 8:30 a.m. on Friday, May 11 in Lane Stadium. The influx of graduates and their families arriving creates traffic congestion on the southern end of campus and along major arterial roadways.

To minimize congestion, President Tim Sands has approved a 10 a.m. opening for all university offices in Blacksburg on May 11. Employees who are not involved with commencement are urged not to travel to campus before the 10 a.m. opening.

Certain offices must be open for commencement or for operational reasons. Thus, supervisors should use judgment and staff appropriately.

Employees are cautioned that traffic is typically heavy before and after the commencement events along Southgate Drive, Beamer Way, and Washington Street. Cassel Coliseum and the South End Zone lots will also be closed or restricted. Employees should adjust travel and parking plans accordingly.

For more information visit the Commencement website at www.vt.edu/commencement.

Benefits open enrollment May 1 – 15

Open enrollment for health insurance and/or flexible spending accounts (FSA) is going on now through May 15, 2018. Any changes made during this year's open enrollment will take effect July 1, 2018.

Information on plan changes for 2018-19, frequently asked questions and more is posted on the open enrollment website at www.hr.vt.edu/benefits/health/open-enrollment.

Open enrollment changes will need to be made by paper application, which **must be submitted to the HR Service Center by the close of business on May 15, 2018**.

Human Resources is holding information sessions for employees to review open enrollment changes on the following dates. Registration is **not** required for these sessions. If you are not able to make it to a session in person, several sessions will be streamed via Zoom as noted below:

- Thursday, May 10, 11 a.m. – noon, North End Center, Room 2420
 - Zoom Meeting: <https://viriniatech.zoom.us/j/151100959>, Telephone dial-in: 1-929-436-2866 or 1-669-900-6833, Meeting ID: 151 100 959
- Monday, May 14, 4 – 5 p.m., North End Center, Room 2470
 - Zoom Meeting: <https://viriniatech.zoom.us/j/724963576>, Telephone dial-in: 1-669-900-6833 or 1-929-436-2866, Meeting ID: 724 963 576
- Tuesday, May 15, 11 a.m. – noon, North End Center, Room 2420

For questions about open enrollment, contact Human Resources at hrrservicecenter@vt.edu or 540-231-9331.

Staff Appreciation Day is May 16

Staff Appreciation Day is **Wednesday, May 16** from 10 a.m. – 3 p.m. in Owens Hall. We look forward to celebrating with our staff, non-student wage employees, and emergency hires.

If you are registered for a tour, please check your ticket for your tour check-in time and location. Please bring your ticket and arrive on time.

If you have questions about Staff Appreciation Day, visit the website at www.hr.vt.edu/our-workplace/staff-appreciation-day or contact the President's Office at 540-231-7111.

Blue Sheet Summer Publication Schedule

During the summer, this Blue Sheet of VT News articles will move to an every other week publication schedule. This new publication schedule starts next Wednesday, May 16. Following are the summer publication dates: May 16, May 30, June 13, June 27, July 11, July 25, Aug. 8.

We will resume a weekly publication schedule on Aug. 22 after fall semester classes begin.

Strategic planning committees encourage campus to continue feedback

Virginia Tech's Office for Strategic Affairs and its Strategic Planning Committees encourage the campus community to continue sharing feedback and suggestions regarding the university's strategic planning process through an online survey available on the strategic planning overview website at www.beyondboundaries.vt.edu/strategicplanning.

Feedback will be used to further develop mission, vision, strategic objectives, and core values as well as the overall strategic planning framework.

As a result of broad campus involvement in the process and the collective work of the committees, an initial draft document has been developed that will help outline these critical elements and ensure a sustainable Virginia Tech. The campus community is encouraged to view an overview of the strategic planning process and an explanation of the steps that have been taken to produce the current draft version at the website above.

For more information, please contact the Office for Strategic Affairs at strategicaffairs@vt.edu.

Hokie Wellness offers Elder Care Symposium for care-giving employees and future planning

Hokie Wellness, in partnership with Warm Heath Village, is offering a full-day Elder Care Symposium. The symposium will offer multiple sessions throughout the day on a variety of topics for aging adults, their caregivers and employees who may be planning their future.

New this year, will be morning and afternoon activity breakout sessions that include restorative yoga, nature walk, mindfulness practice and more. Honeysuckle Studio will offer a painting class for a \$10 fee payable directly to the studio. Attendees are encouraged to dress comfortably.

Teepa Snow, one of the leading educators on dementia and the care that accompanies it, in the United States and Canada will open the symposium with a discussion on "Baby Boomers as Caregivers – and Who Will Care for the Boomers?" and will end the day with "Humor and Caregiving – Learning How to Laugh!"

Virginia Tech's Matthew Fullen, assistant professor of counselor education, will discuss "Wellness across the Life Span: Preparing for Your Future Self" and attorney Ann Greene will offer information on how the new tax laws affect estate planning.

This year the symposium will be held at The Village Center at Warm Hearth Village, 2387 Warm Hearth Drive, Blacksburg, on Wednesday, May 23, beginning at 8 a.m. with registration. Registration is available for

- the entire symposium at https://virginiatech.qualtrics.com/jfe/form/SV_3ask4rtSVdtokf3
- and for individual sessions at https://virginiatech.qualtrics.com/jfe/form/SV_bNQEt8kEhI3Qg4Z

A light lunch will be provided for those who register for the entire day symposium by Warm Hearth.

For more information, visit the Hokie Wellness Elder Care Symposium web page at hokiewellness.vt.edu/Employees/Programs/Elder_Care_Symposium or contact Hokie Wellness at hokiewellness@vt.edu or by calling 540-231-8878.

Virginia Tech News is published weekly during fall and spring semester and bimonthly during the summer sessions, by the Division of Human Resources and the Office of University Relations as a service to university employees who do not have computer access on campus. For more information, or to discuss submission of items call 540-231-4387.