University Commencement Committee
Minutes, April 5, 1982

Next Meeting: May 10, 1982
Cardinal Room, Squires Cafeteria

Present: McDaniels, O. Johnson, Tozier, Osborne, Lile, Smoot, Giegold, Siburt, Brainerd, Waldrop, Bowker, Lane, M. Johnson, S. D. Ford, Keller, Powell, Haines.

McDaniels checked to make sure that arrangements for Commencement are coming along. Everything seems to be in good condition. Sochinski says all is well with the music and the Senior Scholar Reception plans are complete. Commencement brochures are printed and will be mailed to the graduates at the appropriate time by the Registrar. Included in the same mailing will be a letter from McDaniels and two guest tickets (inclement weather) per graduate.

Oak Hall has representatives at the Bookstore, today, for faculty who wish to purchase academic regalia to be delivered for Commencement.

Siburt reported on the study done by the Diploma Subcommittee (attached). The results were discussed and a majority of the University Commencement Committee voted to accept the recommendation.

Ray Smoot reported that the University will provide punch and cookies for the College Commencement exercises. Each College that wants this support should call Food Services (Howard King's Office) and order refreshments according to the number of its graduates. The University will fund two guests per graduation (100 graduates = punch and cookies for 300 people); Colleges ordering additional refreshments will pay the additional charges. Transportation of the food should be arranged when the order is placed.

To date, the College of Education is the only unit which has requested funding for the rental of chairs and other physical needs.

The Speaker Subcommittee for 1983 was authorized to start its work now. Gregory Brainerd, President, class of 1983, will be added to the current Subcommittee.

McDaniels hopes everyone comes to the next meeting (May 10) as the inclement weather plan for 1982 will be discussed. The draft of the Commencement program also will be reviewed, and the format for the critique of 1982 will be discussed. (Copy of the 1981 critique attached to refresh your memory.)

Enid F. Tozier, Secretary