

## MINUTES

### UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

September 28, 2000

**PRESENT:** Jim Bohland, Vernon Boggs, Dan Dolan, Kylie Felps, Dixon Hanna, Rachel Holloway, Scott Hurst, Delbert Jones, Susan Magliaro, John Moore, Dixie Reaves, Minnis Ridenour, Dwight Shelton, Robert Schubert, Larry Thompson, Mitzi Vernon, Don Waldron

**ABSENT:** Laurie Coble, David Ford, Pat Hyer, James Lang, Christopher Miller, Lisa Wilkes

#### 1. CALL TO ORDER

Minnis Ridenour, Executive Vice President, called the meeting to order at 3:00 p.m.

#### 2. REVIEW AND APPROVAL OF JUNE 22, 2000 MINUTES

Minnis Ridenour noted that the minutes from the June 22, 2000 meeting have been electronically approved and posted on the web.

#### 3. 2001 BUDGET DEVELOPMENT

Minnis Ridenour shared with the Council the 2001 Budget Development document, the university's working document for budget amendments for the 2001-02 Executive Budget. This document was submitted to the State Secretary of Education on September 26.

A question was raised about why capital projects could not be brought in within the project plan budget. Mr. Ridenour pointed out that capital outlay project plans are projected out six years, and that the cost of projects increases after the original project plans were developed.

#### 4. STRATEGIC PLAN DEVELOPMENT

Jim Bohland, Interim Provost, discussed with the Council the process that will be utilized in revising the 1996-2001 Update to the University Plan, The President will appoint someone on special assignment to oversee the project. The Provost and the Executive Vice President will participate in the development of the plan, and mission statements and performance measures

will be important components. The process began with discussions at the August 2000 Board retreat; the plan will need to be in the final stage of completion by the end of this fiscal year.

## 5. OVERVIEW OF MANAGEMENT STUDY

Minnis Ridenour briefed the Council on the recent management study conducted by Andersen Consulting and Arthur Andersen, international management consultants. Only the senior level administrative positions were reviewed in the study; deans and colleges were not included. Dr. Steger will present the results of the study at the November Board of Visitors, and a plan will be developed for moving forward with the study's recommendations. One of the recommendations of the management study was that the university needs to be well-placed to take advantage of new issues as they come forward. An example of implementing the study's recommendation is the recent establishment of the Vice Provost for Special Initiatives and the Assistant Vice President for Special Initiatives positions. Another example is the recent announcement that the university will establish an Institute for Information Technology.

## 6. SPECIAL INITIATIVES POSITIONS

Jim Bohland addressed what constitutes special initiatives and their origins. There are two kinds of special initiatives: (1) those that originate external to the university to which we want to respond, such as bioinformatics, and (2) internal university initiatives, such as the Institute for Information Technology. Special initiatives will be broad and interdisciplinary in scope. They will most likely evolve in response to the university's cross-cutting initiatives. The university needs to undertake special initiatives that will create new partnerships and revenue streams that will reward the major players in the initiatives. The Vice Provost for Special Initiatives will address the development and establishment of these types of initiatives.

## 7. OTHER BUSINESS

Minnis Ridenour announced that Dwight Shelton, Associate Vice President for Finance and Budget, will give a "Finance 101" presentation (an overview of financial principles) at the Council's next meeting.

The next regularly scheduled meeting will be held on Thursday, October 19, 2000.

There being no further business, the meeting adjourned at 4:30 p.m.