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COMMISSION ON STUDENT AFFAIRS
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

Minutes of the September 24, 1981 Meeting

The Commission on Student Affairs met on Thursday, September 24, 1981 at 4:00 p.m. in Room 344, Squires Student Center. The following members were absent: Dr. Jane Wentworth and Mr. Gene Franks.

1. Dr. Sandra M. Sullivan, Chair of the CSA, opened the orientation meeting by asking the members of the Commission to introduce themselves and update the information on the membership roster. The meeting schedule was distributed and attention was drawn to the fact that the meeting on November 3rd is on a Tuesday. It was announced that agendas should be sent to 116 Patton Hall rather than 121 Patton Hall and that Lt. Gen. Howard M. Lane will serve as chairperson in Dr. Sullivan's absence.

The next item discussed was the new procedures for approval of events. Dr. Sullivan noted that at this time she has appointed an ad hoc committee to clarify and develop uniform guidelines for implementing approval. According to the newly approved policy, CSA will no longer approve events except those referred by the approval agents or appealed by students. The approval agents are: Mr. Roland Wheeler, Director for University Housing, for events held in the residence halls; Mr. Thomas Life, Director of the University Union, for events held in Squires Student Center and Burruss; and Dr. Raymond Smoot, Assistant Vice President for Administration, for events held in all other facilities and grounds. The approval agents will submit events to be registered with the Office of Student Organizations (OSO) which will, in turn, submit these events to CSA. Ms. Kay Spivey summarized the approval process as follows: (1) the student organization will complete an approval request form; (2) the facilities reservationist will sign, reserving the space; (3) the proper approving agent will sign, approving the event; and (4) the OSO will receive a copy, registering the event and will inform CSA. As soon as all procedures have been finalized, the University Community will be informed of more details.

Ms. Bollard asked how sales and solicitations would be handled. Dr. Sullivan answered that currently she, as Acting Vice President for Student Affairs, will be approving all sales and solicitations.

Dr. Sullivan announced that last May the CSA was asked to develop guidelines for processing student grievances. A committee from the CSA members will be appointed.

2. Dr. Sullivan introduced Dr. D. David Ostroth, Chair of University Policies for Student Life. Dr. Ostroth distributed the 1982-83 UPSL 2nd draft (dated September 24, 1981) for CSA consideration. He gave a brief history of the document saying the Steering Committee and Consultants began meeting after their appointment by Dr. Dean in October 1980. Six subcommittees were appointed to deal with specific areas. Reports by the subcommittees and consequent meetings were completed by late May, 1980. Dr. Ostroth, formerly the Secretary of the Steering

Committee, wrote the document from the minutes of the meetings over the summer. The Steering Committee reviewed the document for editorial revision in August. Dr. Ostroth was appointed Chair by Dr. Sullivan, when she accepted the position of Acting Vice President for Student Affairs.

After review by the CSA, UPSL will be submitted to University Council and then to the Board of Visitors for approval. The UPSL is public information and copies are available upon request. Dr. Ostroth requested that any editorial comment be addressed to him. He may be found in 111 Patton Hall (961-6272).

Dr. Sullivan pointed out that the next CSA meeting will be used to discuss UPSL. Linda DeVito asked for a timetable for action on UPSL by CSA. Dr. Sullivan replied that she hoped to present UPSL to the Board of Visitors by February or May. Dr. Sullivan said she is more concerned with the understanding of the document than setting a deadline. The procedure in CSA will be to identify issues, hear various sides of the issues, formulate motions for changes, and vote on approval.

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,



Ms. S. K. Spivey, Acting Secretary

Attachments

Roster of members and addresses
List of Meeting Dates