



Charter of the Virginia 4-H State Leadership Council

Purpose

The primary purposes of the State Leadership Council are to:

1. Identify emerging issues which may impact the stakeholders of the Virginia 4-H Program;
2. Make policy recommendations to the State 4-H Leader; and
3. Organize the efforts of the state 4-H program by creating an efficient and connected structure for programming committees and task forces.

Membership

The Council shall have two classes of members: standing members and representative members. Standing members serve without regard to terms. Representative members, with the exception of the VAE4-HYDP President, serve rotating three-year terms, and are appointed by the State 4-H Leader following an application process as appropriate.

The Standing Members are:

- State 4-H Leader
- 4-H Extension Specialists assigned to the State 4-H Office from Virginia Tech and Virginia State University

The Representative Members are:

- An experienced 4-H Agent with the rank of Senior Extension Agent
- A 4-H Agent representing underserved communities
- One 4-H Agent from each Extension district
- The President of the Virginia Association of Extension 4-H Youth Development Professionals
- A District Director
- A District Program Leader
- A 4-H Educational Center Director
- A 4-H Educational Center Program Director

Representative members are appointed by the State 4-H Leader following a selection process and may serve no more than two consecutive three-year terms.

Officers

The officers of the Council shall be a Chair, Chair-elect, and Secretary, each to serve a one year term. The Chair-elect and Secretary shall be elected at the final meeting of each calendar year, to take office the following January 1. Only Representative Members may hold office, and a member may not be selected as Chair-elect unless he/she has more than one year left on his/her term as a Council member.

Meetings

The Council shall meet at regular intervals throughout the year, with a schedule determined by the State 4-H Leader and the Council. Special meetings may be called by the State 4-H Leader, the Chair, or at the request of a majority of the Council members.

Term Rotations

The terms of the representative members shall end on December 31 of the years listed below, and shall thereafter serve rotating terms of three years:

2025

Senior 4-H Agent
Program Director
Northwest Agent
Southeast Agent

2026

Agent Representing Underserved Communities
Center Director
District Director
Northeast Agent

2027

District Program Leader
Central Agent
Southwest Agent

Council Actions

Actions and recommendations of the Council shall be approved by a majority of the members, and the rules contained in the latest edition of *Robert's Rules of Order Newly Revised* shall govern the Council in all matters in which they are applicable and not in conflict with any other rules the Council may adopt. All Council actions shall be recorded in the minutes of each meeting.

Effective November 2022

Revised & Updated by Council – November 2024