

A N N A L   P L A N   O F   W O R K

RUSSELL COUNTY

1963

Submitted by:

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A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: AGRICULTURAL PRODUCTION, MANAGEMENT AND RESOURCE DEVELOPMENT

PHASE: Livestock - Sheep Dipping

The Situation:

Sheep are a major enterprise in Russell County. External parasites are a problem with most producers. Lamb prices had been low for several years. Until 1962 producers have not been interested in management when prices are low. The sheep dipping vat has not been run on an organized basis since 1960.

The Specific Problem:

Lack of interest in sheep by producers when prices are low.

The Program Objective:

To dip at least 6,000 sheep in Russell County in the summer of 1963.

OBJECTIVES	SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To teach farmers economics of external parasite control.	Bul. 191	1. Have livestock committee to meet to familiarize and finalize plans. 2. Send letter to producers. Give details as to cost and community plan. 3. Work with operator in setting up schedule. 4. Go with operator to some farmers to check dipping procedures.	May June July July & August	Agents and Committee Agent Agent and Asst. Agent Agent and Asst. Agent

ADDITIONAL PROBLEMS:

1. Source of good beef bulls.
2. Lack of production records on beef cattle.

A MAJOR EMPHASIS - EDUCATIONAL PLAN

MONTH YEAR	WHERE	PROJECT AREA: AGRICULTURAL PRODUCTION, MANAGEMENT & TO ENHANCE AND NATURAL RESOURCE DEVELOPMENT	REVISIT/ALSO EXTENDING
March	March	PHASE: Forestry - Tree Setting	
<u>The Situation:</u>			
Nearly 50% of Russell County is in forest. Most of this land is in hardwood and no management practices to speak of have been carried out to date. There is a large amount of land that is too steep for anything but trees. Most of this land will grow up with cedar and other scrub trees if trees are not set of desirable species.			
<u>The Specific Problem:</u>			
Too much land in Russell County is growing up in scrub species.			
<u>The Program Objective:</u>			
To increase the number of trees set out by farmers.			

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To encourage farmers to plant more trees.	Bulletin 223	1. Meet with foresters and plan program.	October	Agent
	Bulletin 248	2. Set up a planting demonstration in Eastern end of county along with ones in Western end.	November	Agent and Foresters and Soil Conservationist
2. To work with 4-H members on tree planting project.	Record Book #25	3. Circular to farmers showing A.C.P. cost-share and encourage them to set seedlings.	November	Agent
	Leaflet #45	4. Visit interested farmers with forester.	Winter & Spring	Agent and Forester
3. To demonstrate to farmers the importance of planting desirable species.		5. Hold two forestry demonstrations. Demonstrate tree setting and other forestry management techniques.	March	Agent, Forester, Soil Conservationist
		6. Have 5th grade 4-H clubs carry forestry as club project.	Fall & Winter	Assistant Agent
		7. Tell all 4-H members about tree planting project.	November	Assistant Agent
		8. Take orders from members.	December	Assistant Agent

(Over)

A MAJOR EMPHASIS - EDUCATIONAL PLAN

MOON YS	REEM	PROJECT AREA: AGRICULTURAL PRODUCTION	ESVITDLRO
		PHASE: Agronomy - Alfalfa Production	

The Situation:

Alfalfa acreage reached 5,000 plus acres in 1959. The alfalfa weevil hit hard in 1961 and 1962. Chickweed is causing trouble now. All of this has caused many farmers to quit seeding alfalfa. There has been no official tabulation but several people believe that there is 1,000 acres less than in 1959. If this trend continues there will eventually be a shortage of hay in the county.

The Specific Problem:

Misconception of most farmers as to cost of a ton of hay.

The Program Objective:

To present cost information to farmers comparing cost of alfalfa as compared to other hays.

OBJECTIVES	SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To make farmers aware of production costs of different kinds of hay.	Agronomy Specialists Agronomy Handbook Leaf. 145	1. Write circular letter to all farmers giving costs of producing hay, pasture and grain.	February	Agent
		2. Write letter to all farmers to warn of weevil attacks.	March or April	Agent
		3. Inspect fields hit with weevil and help farmers arrange to spray.	April and May	Agent and Asst. Agent
		4. Have forage handling field day and work in alfalfa production and utilization.	June	Agent Asst. Agent Specialist
		5. Write news article on merits of fall seeding of alfalfa.	July	Agent
		6. Write news article on treatment of alfalfa to control weevil.	Sept.	Agent

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A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: AGRICULTURAL PRODUCTION, MANAGEMENT AND NATURAL RESOURCE DEVELOPMENT

PHASE: Bulletin Distribution, Year 1963

The Situation:

In Russell County there are 1,776 farms, most of which are general, and many non-farm people who should be using more Extension published bulletins and other published material. Approximately 65% of the people do not request or use this material. Last year 3,234 bulletins were distributed by agents; however, there should be three times that number distributed.

The Specific Problem:

Russell County people have a definite need at various times for Extension material; however, not enough people request this material.

The Program Objective:

To encourage more people to use materials made available by Extension service.

OBJECTIVES	ASSISTANCE	METHODS	WHEN	BY WHOM
1. Encourage use of current bulletins and other publications.	Vo-Ag Instructors	1. Keep office bulletin board in order and up-to-date.	Year-round	Agent and Asst. Agent
	4-H Members	2. Keep 3 to 5 <u>current</u> bulletins in various feed stores in county where farmers have access to them. Small portable racks will be made.	Year-round	Agent and Asst. Agent
	County Newspapers	3. Include in newspaper articles new bulletins available.	Year-round	Agent and Asst. Agent
		4. Use bulletins and distribute at appropriate farmers' meetings and 4-H club meetings.	Year-round	Agent and Asst. Agent
		5. Talk to civic clubs and other places where people are together in a group, explaining the role of Extension in the county.	Year-round	Agent and Asst. Agent

EVALUATION: Determine number of bulletins distributed and compare with previous year's results.

A MAJOR EMPHASIS - ORGANIZATIONAL PLAN

PROJECT AREA: MARKETING AND UTILIZATION OF AGRICULTURAL PRODUCTS

PHASE: Spring Calf & Steer Sale

The Situation:

There are approximately 200 steer producers in Russell County. There is opportunity for more producers if the steers were available in the spring. A regular spring sale would probably encourage more cow-calf producers to keep small calves over and sell in the spring. A spring sale in the area would help to stabilize prices for both the buyer and the seller.

The Specific Problem:

Lack of places for buyers to find steers in large uniform groups.

The Program Objective:

To find out if steer producers are interested in a spring sale and if so to help organize and finalize plans for such.

OBJECTIVES	SOURCE	METHODS	WHEN	BY WHOM
1. To find out if producers want a sale. 2. If wanted to help organize such a sale.	Specialists Mailing List	1. Send out letter to all steer producers to find out how many would be interested in consigning.	February	Agent and Asst. Agent
		2. Organize a steer producers committee to make sale plan.	February	Agent and Asst. Agent
		3. Help organization determine sale requirements.	February	Agent
		4. Help secretary of organization in sending consignment forms.	March	Agent and Asst. Agent
		5. Be available at sale to work with producers in getting sale under way.	April	Agent and Asst. Agent

ADDITIONAL MARKETING PROBLEMS:

1. Lack of interest in calf sales.
2. Lack of knowledge of tobacco market system.

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: MARKETING AND UTILIZATION OF AGRICULTURAL PRODUCTS

PHASE: Dairy Grade C

The Situation:

Records have shown that the Grade C Dairyman with reasonable production and combination of other enterprises can make a fair living. There are about 600 Grade C producers in Russell County. Probably 85% to 90% of these dairymen are making little or no money. More silos are being built each year. If this trend can be continued, more net profit should be realized by Russell County dairymen.

The Specific Problem:

Lack of good cows and low cost forage.

The Program Objective:

Increase use of A. I. and increase the number of silos built and used in the county.

TEACHING OBJECTIVES	SOURCES OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To teach dairymen the value of high production per cow.	Dairy Specialist Cir. 691 Leaf. 145	1. Hold four area meetings with help of professional workers on dairy management.	February	Agent and Professional Workers
2. To teach dairymen that A.I. is one of the fastest ways to improve dairy cattle.	Cir. 766 Agronomy Handbook Bul. 511	2. Write full page article for weekly paper using mostly pictures of different types of silos and silage feeding arrangements.	February	Agent and Asst. Agent
3. To teach dairymen value of silage as a low cost forage.		3. Have field day on forage handling. This would be a demonstration showing ways of storing silage and hay and machinery needed to handle both these crops.	June	Agent and all available personnel
		4. Work with A.I. technicians on sound promotional activities.	All Year	Agent and Asst. Agent
		5. Individual planning with farmers will be stressed.	All Year	Agent and Asst. Agent

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STATE UNIVERSITY - ILLINOIS

TEACHING OBJECTIVES	SOURCES OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
		6. Farmers will be encouraged to bring in forage samples for analysis. 7. All meetings will be promoted by letters, newspaper articles and personal contact.	February November December All Year	Agent and Asst. Agent  Agent and Asst. Agent

ADDITIONAL PROBLEMS:

1. Not enough producers on a record-keeping program.

TEACHING OBJECTIVES	SOURCES OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To teach the value of high production per cow.	1. Dairy Specialist Ext. 531	1. Hold two week meetings with help of professional workers on dairy management.	February	Agent and Professional Workers
2. To teach different ways to raise A.I. in one of the best ways to improve dairy cattle.	1. Dairy Specialist Ext. 531	2. Write two page articles for weekly paper using mostly pictures of different types of lines and village breeding firms.	February	Agent and Professional Workers
3. To teach the value of high production per cow.	1. Dairy Specialist Ext. 531	3. Have field day on forage handling. This would be a demonstration showing ways of storing silage and hay and machinery needed to handle both these crops.	June	Agent and Professional Workers
4. To teach the value of high production per cow.	1. Dairy Specialist Ext. 531	4. Work with A.I. technicians on some promotional activities.	All Year	Agent and Professional Workers
5. To teach the value of high production per cow.	1. Dairy Specialist Ext. 531	5. Introduce planning with farmers will be assessed.	All Year	Agent and Professional Workers

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TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
		9. Deliver trees to 4-H members. Have forester demonstrate planting methods.	March	Assistant Agent
		10. Visit at least 25% of 4-H projects during summer accompanied by forester. Talk to parents and explain how they can get A.C.P. assistance to plant trees.	Summer	Agent, Assistant Agent and Forester

EVALUATION:

Visit at least 25% of 4-H members receiving trees and see if parents are interested in getting trees on their own.

Forestry - Additional Problems:

1. Grazing of woodland by cattle.

2. No plan on part of owners as to management of woodland.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS
1. To encourage farmers to plant more trees.	Leaflet 463	1. Set up a planting demonstration in Eastern end of country along with ones in Western end.
2. To work with 4-H members on tree planting projects.	Booklet Book 813	2. Circular to farmers showing A.C.P. cost-share and encourage them to set seedlings.
3. To demonstrate to farmers the importance of planting desirable species.	Leaflet 463	4. Visit interested farmers with forester.
		5. Hold two forestry demonstrations demonstrating tree setting and other forestry management techniques.
		6. Have 4th grade 4-H clubs carry forestry as club project.
		7. Tell all 4-H members about tree planting project.
		8. Take orders from members.

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A MAJOR EMPHASIS - EDUCATIONAL PLAN

FORM YR	WEEK	PROJECT AREA: AGRICULTURAL PRODUCTION	EXTENSION
1964	1964	PHASE: Agronomy - Alfalfa Production	

The Situation:

Alfalfa acreage reached 5,000 plus acres in 1959. The alfalfa weevil hit hard in 1961 and 1962. Chickweed is causing trouble now. All of this has caused many farmers to quit seeding alfalfa. There has been no official tabulation but several people believe that there is 1,000 acres less than in 1959. If this trend continues there will eventually be a shortage of hay in the county.

The Specific Problem:

Misconception of most farmers as to cost of a ton of hay.

The Program Objective:

To present cost information to farmers comparing cost of alfalfa as compared to other hays.

OBJECTIVES	SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To make farmers aware of production costs of different kinds of hay.	Agronomy Specialists Agronomy Handbook Leaf. 145	1. Write circular letter to all farmers giving costs of producing hay, pasture and grain.	February	Agent
		2. Write letter to all farmers to warn of weevil attacks.	March or April	Agent
		3. Inspect fields hit with weevil and help farmers arrange to spray.	April and May	Agent and Asst. Agent
		4. Have forage handling field day and work in alfalfa production and utilization.	June	Agent Asst. Agent Specialist
		5. Write news article on merits of fall seeding of alfalfa.	July	Agent
		6. Write news article on treatment of alfalfa to control weevil.	Sept.	Agent

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FIELD INVESTIGATION - FERTILIZER PLAN A

OBJECTIVES	SUBJECT MATTER	METHODS	WHEN	BY WHOM
		7. Send letter to producers on chickweed control.	November	Agent
		8. Make soil sample boxes available to producers in public places particularly in early spring and summer.	All Year	Agent and Asst. Agent

ADDITIONAL PROBLEMS:

1. Too much nitrogen being used on tobacco.
2. Not enough pasture being fertilized.
3. There is less than one soil sample being taken per farm. Concentrated program needs to be put on.

HOW TO	WHEN	BY WHOM	STATUS	REMARKS
1. Write circular letter to all farmers giving copies of production pay, pasture and grain.	Nov. 1951	Agent	Completed	
2. Write letter to all farmers giving copies of weevil infestation.	Nov. 1951	Agent	Completed	
3. Inspect fields for weevil and give farmers advice on spray.	Nov. 1951	Agent	Completed	
4. Give large handbill field day and work in public places and restaurants.	Nov. 1951	Agent	Completed	
5. Write news article on weevil infestation of fields.	Nov. 1951	Agent	Completed	
6. Write news article on weevil infestation of fields.	Nov. 1951	Agent	Completed	

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: EXTENSION HOME ECONOMICS

PHASE: Housing -- Year 1963

The Situation:

Many families lack storage in their homes or do not make proper use of the storage they have.

The Specific Problem:

Homemakers lack knowledge of basic storage principles to analyze their present storage and apply to new or planned storage.

The Program Objective:

To teach homemakers to analyze their present storage available and have them make plans for improvement according to basic storage principles.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To teach homemakers principles of storage so that they may apply in rearranging storage or apply in planning storage they may build or improve.	Extension Bulletins: Bul. 916 USDA 1865 Cir. 853 Professional Magazines Illustrative Charts	Demonstration Discussion Home Visits	October	Agent
2. To teach that proper storage can simplify and save time in house keeping.				

EVALUATION:

Through an informal survey determine the number of people that used recommended principles of storage (1) in rearrangement of present storage, or (2) in planning or building added storage in the home.

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: EXTENSION HOME ECONOMICS

PHASE: Nutrition - Food Preservation and Food Preparation

The Situation:

Many families practice poor food habits because of lack of knowledge of good nutrition. Some homemakers lack knowledge of food preparation principles and need to improve these skills. Most families do not consume recommended amounts of milk.

The Specific Problem:

Homemakers lack basic nutrition knowledge and/or urge for planning, using preparation methods to conserve food value, and serving balanced meals to their families for financial means.

The Program Objective:

To encourage homemakers to use more milk in meals served their families. To teach methods of preparation of vegetables to conserve food value. To teach people new ways to prepare fish dishes.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To teach people the basic foods that are needed daily to maintain body requirements and impress the importance of all family eating a diet to meet these standards.	(for objectives 1, 2 & 3) USDA and Extension Service Bulletins Illustrative Charts Commercial Company Charts and Posters National Dairy Council Materials	(for objectives 1, 2 & 3) Method demonstrations Exhibits Discussions Train community leaders for giving demonstrations to groups, conducting discussions with groups, and giving individual help.	Throughout the year.	H.D. Agents Community Leaders
2. To provide homemakers with knowledge of how more milk products may be used in meal preparation, thus providing more balanced diets for their families.		Distribute and discuss simple illustrated information to individuals receiving food at mass distribution centers. Newspaper publicity.	May and throughout the year.	H.D. Agents & Leaders

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
3. To teach skills in selection, storage, preparation and serving of vegetables to conserve the greatest food value. To teach those vegetables that provide basic food value needs.		Survey of days diet of sample group in factory to determine eating habits followed by adapted educational program.	July and throughout year	H.D. Agents & Leaders
4. To provide homemakers with knowledge of new ways of preparing fish and principles of preparation.	Extension Bulletins Materials from Fish and Wildlife Service. (Dept. of Interior)	Method Demonstration Illustrative Materials	November	Leaders

**EVALUATION:**

A formal survey of a sample group of home demonstration club members to determine (1) change in food preparation methods and (2) any change in food habits. Some measurement should be made of the homemakers' knowledge and skills in these areas at the start of the educational program as well as at the end.

H.D. Agents Community Leaders	Method demonstration Kettles Discussions Train community leaders for giving demonstration to groups, conducting discussions with groups, and giving individual help.	Method demonstration Illustrative Materials National Dairy Council Materials		1. To provide homemakers with knowledge of new ways to prepare food and to use more with their families. 2. To encourage homemakers to use more with their families. 3. To teach people the basic foods that are needed daily to maintain body requirements and improve the importance of all family eating a diet to meet these standards. 4. To provide the information needed daily to maintain body requirements and improve the importance of all family eating a diet to meet these standards.
H.D. Agents Progressive & Leaders the year.	Distribution and discussion to individuals distribution centers Newspaper publicity			

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: EXTENSION HOME ECONOMICS

PHASE: Consumer Education -- 1963 Year

The Situation:

Consumer education is necessary today because of the tremendous amount of information given over the air and in print. Some of this information is accurate and some misleading.

The Specific Problem:

Homemakers need consumer education to help them develop the ability to analyze, to judge, to evaluate, and to act with purpose.

The Program Objective:

To give consumer information to protect the homemaker from fraud and misrepresentation and provide consumer information for sound buying.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To provide homemakers technical knowledge and economic facts related to income, price, human and material resources.	1. Extension Bulletins 2. Consumer information from professional organizations: a. AHEA b. AMA c. Council of Consumer Inf. d. Better Business Bureau e. National Consumer	News Publicity Leader Training Committee Meetings Information given at educational meetings. Exhibits Discussions Individual Contact	Through-out the year	H.B. Agents Leaders
2. To provide homemakers guidance and training that will help them to evaluate products and services.	3. Consumer Services Sears, etc.			
3. To make homemakers aware we have citizenship responsibility -- education which will prepare them for economic action.	4. Magazine Seals of approval Good Housekeep, etc. 5. Test-Rating Agencies 6. Federal Agencies Inst. of Home Economics Food & Drug, etc. 7. State Agencies 8. Labeling			

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A MAJOR PROBLEM - EVALUATION

EXTENSION WORK METHODS

EVALUATION:

During a fall month a random group (part of these club members and part non-club members) will be surveyed to determine if they have followed consumer information and adapted an, change to become better consumers as a result of information given through the Extension Service.

The Situation:

Consumer education is necessary today because of the tremendous amount of information given over the air and in print. Some of this information is accurate and some misleading.

The Specific Problem:

Housewives need consumer education to help them develop the ability to analyze, to judge, to evaluate, and to act with purpose.

The Program Objectives:

To give consumer education to protect the housewife from fraud and misrepresentation and provide consumer information for sound buying.

TEACHING OBJECTIVES	GRADE OR SUBJECT MATTER	METHOD	WHEN	BY WHOM
1. To provide housewives technical knowledge and economic facts related to income, price, power and material resources.	1. Extension Bulletin 2. Consumer Information from professional organizations: a. AAAA b. NMA c. Council of Consumer Int. d. Better Business Bureau e. National Consumer 3. Consumer Services Gears, etc. 4. Magazine deals of approval Good Housekeeping, etc.	New Publicity Lecture Training Committee Meetings Information given at educational meetings. Exhibits Discussions Individual Contact	Through- out the year	U. S. Agents and the Leaders
2. To provide housewives guidance and training that will help them to evaluate products and services.	5. Federal Agencies Inst. of Home Economics Food & Drug, etc. 7. State Agencies 8. Labeling			
3. To make housewives aware of their citizenship responsibility -- education which will prepare them for economic action.				

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A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: EXTENSION HOME ECONOMICS

PHASE: House Furnishings and Related Arts -- Year 1963

The Situation:

Homemakers are interested in making their homes more attractive, comfortable and to utilize articles which are heirlooms. Many are interested in restoring or making some of their accessories to use in home decorating.

The Specific Problem:

Homemakers lack knowledge of how to restore articles which are heirlooms, skills for making pillows and pads, and ability to be creative on their own accessories for utility or decoration.

The Program Objective:

To teach principles of good home decoration by wise choice of accessories in what we restore, make or buy.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To teach homemakers to utilize what they have (heirlooms) in home decoration.	Extension Bulletins Cir. 821 Educational Magazines	Method Demonstration Work Meetings Discussions	March	H.D. Agents and Leaders
2. To provide homemakers' knowledge and skills in restoring house furnishing accessories.				
3. To give homemakers knowledge for selection of proper color, designs and fabrics for pillows and pads. To teach skills in the construction of pillows and pads.	Extension Bulletins Cir. 779 Educational Magazines Pattern Books	Method Demonstration Work Meetings Discussions	March	H.D. Agents and Leaders.
4. To teach women good design for what they may do in handwork that may be used in home decorating	Extension Bulletins Professional and Home Magazines	Method Demonstration Work Meetings Discussions	January	H. D. Agents and Leaders

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A MAJOR REPORT - DISCUSSION PLAN

PROJECT AREA: EXTENSION HOME ECONOMICS

**EVALUATION:**

To note the number that participate in these meetings, their participation, and articles made. Later to make a survey of the number to which they gave assistance.

The Situation:  
 Homeowners are interested in making their homes more attractive, comfortable and to utilize articles which are in home decoration. Many are interested in restoring or making some of their accessories to use in home decoration.

The Specific Program:  
 Homeowners lack knowledge of how to restore articles which are heirlooms, skills for making pillows and pads and ability to be creative on their own accessories for utility or decoration.

The Program Objectives:  
 To teach principles of good home decoration by wise choice of accessories in what we restore, make or buy.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHOD	WHEN	BY WHOM
1. To teach homeowners to utilize what they have (pillows) in home decoration.	Extension Bulletin Cir. 812 Educational Magazines	Method Demonstration Work Meetings Discussions	March	H. D. Agents and Leaders
2. To provide homeowners knowledge and skills in restoring home furniture accessories.	Extension Bulletin Cir. 777 Educational Magazines	Method Demonstration Work Meetings Discussions	March	H. D. Agents and Leaders
3. To give homeowners knowledge for selection of proper color, design and fabrics for pillows and pads. To teach skills in the construction of pillows and pads.	Extension Bulletin Professional and Home Magazine	Method Demonstration Work Meetings Discussions	January	H. D. Agents and Leaders
4. To teach women good design for what they may be used in home decorating				(OVER)

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: EXTENSION HOME ECONOMICS

PHASE: Clothing -- Year 1963

The Situation:

Homemakers are interested in improving their appearance through grooming, wearing proper clothing for the occasion, and having a better fit of clothing they buy and construct. Many homemakers are interested in learning skills in clothing construction. Also women are interested in learning skills in knitting.

The Specific Problem:

Homemakers lack knowledge of how to make alterations of clothing they buy or to alter patterns for clothing they plan to construct and specific points to note in buying ready-to-wear. Homemakers lack knowledge of steps in clothing construction which make garments appear professionally made and provide an opportunity for saving money on clothing. Homemakers lack skill in coordinating costumes. Few homemakers knit.

The Program Objective:

To teach homemakers to alter patterns and ready-to-wear garments to fit their figure. To improve sewing skills. To encourage homemakers to improve appearance in dress. To teach homemakers to save money by making more of own clothing and/or doing better buying.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To provide homemakers with knowledge and skills to alter patterns and ready-to-wear garments to fit their figure.	Extension Bulletins: Cir. 255A Alter The Pattern to Fit Your Figure - Utah MC-101 Pattern Buying for Better Fit MC-101A Leaf. 137 Does It Fit?	Demonstration and actual practice by homemakers	March	Agent
2. To teach skills in cutting and construction of a garment.	Extension Bulletins: Cir. 868 Getting Ready MC-67 Pressing MC-6 Belts MC-25 & MC-25A Buttonhole Placement	2½ and 3 day workshops. Method Demonstrations Discussion	February and March	Agent and Leaders

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TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
3. To help people determine proper clothes for the occasion, and to teach good grooming practices.	MC-252 & MC-200 Selection of Fabric And Others Illustrative Charts MC-41 Clothes for the Place MC-178 Line MC-177 Color Illustrative Charts	Method Demonstration Discussion	April	Leaders
4. To teach those interested in skills of knitting.	Materials from Thread Companies	Demonstration Work Meetings	January	H.D. Agents and Leaders

**EVALUATION:**

Through formal and informal survey determine the number of homemakers that (a) acquired skills in altering patterns and ready-to-wear garments, (b) acquired skills and practice in cutting and constructing a garment, (c) changed in grooming practices and have a better understanding of proper clothing for the occasion. Some measurement should be made of the homemaker's knowledge at the start of the educational program as well as at the end.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To provide homemakers with knowledge and skills to alter patterns and ready-to-wear garments to fit their figure.	Extension Bulletin Cir. 252A Alter The Pattern - so Fit Your Figure MC-101 Pattern buying for Better Fit MC-101A Leaf. 137 Does It Fit?	Extension Bulletin Cir. 252A Alter The Pattern - so Fit Your Figure MC-101 Pattern buying for Better Fit MC-101A Leaf. 137 Does It Fit?	March	Agents and Leaders
2. To teach skills in cutting and construction of a garment.	MC-25 & MC-25A Patterns Placement MC-67 Dressing MC-88 Colling Ready Cir. 888 Colling Ready MC-67 Dressing MC-88 Colling Ready MC-88 Colling Ready	Method Demonstration Discussion	March	Agents and Leaders

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A MAJOR EMPHASIS - EDUCATIONAL PLAN

**PROJECT AREA: EXTENSION HOME ECONOMICS**  
**PHASE: Home Management - Year - 1963**

The Situation:

Homemakers have many demands made on their time resulting from: (1) increased responsibilities to their families and their communities, (2) changes in homemaking standards, (3) fewer persons to assist with homemaking; and (4) employment outside the home.

The Specific Problem:

The homemaker needs to learn how to analyze her job of house cleaning and determine how she can make her particular job easier and save time. Homemakers are not familiar with many new cleaning aids on the market, and many new types of finishes on furniture and other finishes in the home.

The Program Objective:

To aid homemakers in improving cleaning skills; thus save time.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To provide homemakers with knowledge of easy, safe, cleaning methods that require minimum effort for the house cleaning job.	Extension Bulletins MM-FHD 47 - Metals MM-FHD 51 - Kitchens MM-FHD 52 - Rugs & Carpets MM-FHD 27 - Walls, etc. MM-FHD 27D Walls, etc. MM-FHD 19 - Planning-Time MM-FHD:15 - Questionaire MM-FHD 76 - Furniture MM-FHD:71 - Kitchen Equip Commercial Leaflets Professional Magazines	Method Demonstration  Discussion  Exhibits	February	By Leaders.

(OVER)

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
2. To learn to select cleaning products that are best suited to the different finishes or job to be done.	Extension Bulletins & Leaflets Commercial Leaflets Professional Magazines	Method Demonstration Discussion Exhibits	September	By Leaders

**EVALUATION:**

Through formal and/or informal survey determine the number of homemakers after program emphasis that (a) adopted some of the recommended practices in house cleaning, and (b) screen more closely their buying of cleaning aids.

TEACHING OBJECTIVES	SOURCE OF SUBJECT MATTER	METHODS	WHEN	BY WHOM
1. To provide homemakers with knowledge of easy, simple cleaning methods that require minimum effort for the house cleaning job.	Extension Bulletins MM-FHD 47 - Metals MM-FHD 21 - Kitchens MM-FHD 22 - Beds & Carpets MM-FHD 23 - Walls, etc. MM-FHD 17D - Walls, etc. MM-FHD 19 - Planning-Time MM-FHD 12 - Questionnaire MM-FHD 28 - Furniture MM-FHD 21 - Kitchen Layout Commercial Leaflets Professional Magazines	Method Demonstration Discussion Exhibits	February	By Leaders

(Lower)

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: 4-H Entomology Projects for Boys - Fiscal Year 1963

The Situation:

At the present there are four seventh grade clubs carrying entomology as a club project. Besides the 92 boys enrolled in entomology as a club project, approximately 100 boys will carry it as a summer project.

The Specific Problem:

Boys lack understanding of insects and do not know how to identify or collect them.

The Program Objective:

To help members understand various species of insects and how to make an insect collection.

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
1. Explain the importance of studying insects	Handbook of the Insect World	1. Use charts to show numbers and kinds of insects.	October	Asst. Agent
2. Review harmful and helpful insects and their relation to everyday life.	1952 Yearbook of Agriculture	2. Use of charts, pictures, and flannel-graph board to show various types of household pests.	November December January	Asst. Agent
3. Explain how to make collecting equipment and proper procedure for collecting insects.	Misc. Pub. No. 601	3. Demonstrate how members can make inexpensive collecting equipment at home.	March	Asst. Agent
4. Secure project material	Cir. No. 628 No. 629	4. Insect TIC-TAC-TOE 5. Have competition at county fair for best insect collection. 6. Require all members enrolled in entomology to complete record book. 7. Awards	April September September	Asst. Agent Asst. Agent

EVALUATION: Observe the quality of records received, number of insect collections, and interest of members in project.

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: Food and Nutrition, Year 1963

The Situation:

Eleven of the 29 4-H clubs in Russell County have chosen Foods and Nutrition as their club project. A total of 264 will be involved in studying and completing this work. They hold one meeting per month for one hour. All members involved are aged 12 - 14.

The Specific Problem:

4-H members lack skills in preparation of food, nutrition information, and practice in preparing foods.

The Program Objective:

To teach basic nutrition, to aid club members in learning and developing skills in preparing foods, and create interest on behalf of club members in learning more about foods.

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
To create interest in food and nutrition.	Today's Girl - Food & Nutrition Iowa State University, C-4360	Do experiment on growing yeast. Taste test of juice. Experiment on cooking eggs.	At start of project when school begins Sept.-October, Nov.	H.D. Agents 4-H Members
To teach basic nutrition and importance of nutrition.	Today's Girl Foodway to Follow - American Institute of Baking USDA Leaf. No. 424	Discussion Club members give reports	January February March	H.D. Agents 4-H Members
To aid members in preparing holiday treats, and milk dishes.	Manual Dairy Council Publications Commercial Recipes	Demonstrate milk dishes, snacks appropriate for different occasions.	December April	H. D. Agents
To teach members qualities, standards, grades to look for, when buying foods at the market.	Outlook material Economist reports Cir. 811	Demonstration using posters, labels, examples of one product.	May	H.D. Agents

(OVER)

A MAJOR REPORT - EDUCATIONAL PLAN

PROJECT AREA: 4-R AND OTHER EXTENSION YOUTH PROGRAMS

TITLE: Food and Nutrition Year 1953

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
To provide learning experiences for club members by which they are able to practice in order to develop skills.	Manual	Allow club members to select particular areas they will work on and let them choose in order to meet requirements of project.	June July August	Junior Leaders All members

EVALUATION:

Record number club members who complete project.

List members who exhibit project work at Fair.

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
To create interest in food and nutrition.	Today's Girl - Food & Nutrition Iowa State University, C-4368	Do experiment on growing yeast. Taste loaf of juice. Experiment on cooking eggs.	October, Nov.	H. D. Agnes 4-H Members
To teach basic nutrition and importance of nutrition.	Today's Girl Footway to Follow - American Institute of Baking USDA Leaflet, No. 414	Discussion Club members give reports	January February March	H. D. Agnes 4-H Members
To aid members in preparing holiday treats, and milk dishes.	Commercial Recipes Daily Council Publications	Demonstrate milk dishes, snacks appropriate for different occasions.	December April	H. D. Agnes
To teach members qualities standards grades to look for, when buying foods at the market.	Outlook material Economic reports Cir. 811	Demonstration using posters, labels, examples of one product.	May	H. D. Agnes

(OVER)

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: Home Management, Year 1963

The Situation:

Eighty-one club members in three 4-H clubs chose to work on Housekeeping as a club project during the school year. These members are in the seventh grade and the average age is 13. Meetings are held once a month for one hour in school.

The Specific Problem:

4-H members need to develop skills in housekeeping. They do not have know-how for carrying out and completing certain jobs. They lack knowledge of making some of their own cleaning aids. They also need help in using time-saving equipment and steps in doing housework.

The Program Objective:

To give instructions and directions so club members might complete this project and to help them achieve a personal satisfaction in a job well-done.

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
To teach principles of work motion as applies to certain jobs (such as window-washing).	Bulletin 202 MM-FHD:45	Demonstration	January	H.D. Agents
To teach methods of care for furnishings (such as shampooing rugs.)	MM-104	Demonstration	February	H.D. Agents
To show correct ways of doing certain jobs.	Bul. 202 MK-189 Cir. 548 Bul. 202	Demonstration, Lecture, Questionaire	March	H.D. Agents Members
To show articles necessary for simple cleaning equipped together in a w work basket.	Bul. 202	Demonstration	December	H. D. Agents
To assist members in understanding and preparing articles to use in making rooms easier to keep.	Bul. 202	Demonstration	November	

(OVER)

A CLUB PROJECT - A STUDY ON HOUSEWORK

**EVALUATION:**

1. Observe members' demonstrations and improvements seen in work habits.
2. Have members exhibit project work completed (such as articles for room).
3. Project records turned in.

The Situation:

Eighty-one club members in three 4-H clubs chose to work on housework as a club project during the school year. These members are in the seventh grade and the average age is 13. Meetings are held once a month for one hour in school.

The Specific Problem:

4-H members need to develop skills in housekeeping. They do not have know-how for carrying out and completing certain jobs. They lack knowledge of making some of their own cleaning aids. They also need help in using time-saving equipment and ways in doing housework.

The Program Objectives:

To give instructions and directions so club members might complete this project and to help them achieve a personal satisfaction in a job well-done.

TRAINING OBJECTIVES	SOURCE OF ASSISTANCE	METHOD	WHEN	BY WHOM
To teach principles of work motion as applied to certain jobs (such as window-washing).	Ref. 101 Ref. 102	Demonstration	January	H. D. Agnes
To teach methods of care for furnishings (such as upholstering rugs).	Ref. 104	Demonstration	February	H. D. Agnes
To show correct ways of doing certain jobs.	Ref. 101 Ref. 102 Ref. 103 Civ. 248	Demonstration, Lecture, Questionaire	March	H. D. Agnes Members
To show articles necessary for simple cleaning equipment together in a work basket.	Ref. 101	Demonstration	December	H. D. Agnes
To assist members in understanding and preparing articles to use in making room easier to keep.	Ref. 101	Demonstration	November	

(over)

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: Project - Career Exploration, Year 1963

The Situation:

All Senior 4-H Clubs (4) which meet in school are carrying Career Exploration as their project. Ninety-five members are involved in this study. Ages of members range from 13 to 17. Meetings are held once a month for varying lengths of time during school hours. (From 20 minutes twice a month to an hour twice a month.)

The Specific Problem:

4-H Club members lack information to evaluate career opportunities.

The Program Objective:

To give club members the most up-to-date information on outlook for jobs in the future and a criteria for choosing a profession satisfying to themselves. To help members be aware of advantages, personal satisfactions and financial benefits in different jobs.

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
1. To show members how personality enters into job placement.	"Personality Quiz" - George Blume	Quiz	October	H.D. Agents, Guidance Counselors
2. To teach members career responsibilities, influences, features, and handicaps of various careers.	Cir. 864 Pamphlets - New York Life Insurance Cir. 902	Reports Discussions	November December January February	Members, Ext. Agents
3. To teach grooming relating to certain jobs.	Good Grooming	Filmstrip followed by discussion	March	H.D. Agents
4. To teach members the reason for individual examination of self and job.	Cir. 864	Individual reports	April	Members, H.D. Agents
				(OVER)

A MAJOR MEMBERSHIP - EDUCATIONAL PLAN

EVALUATION:

1. To observe number members who decide or choose a career during project study.
2. Check on members 2 years after graduation to see if chosen careers are being followed.
3. Observe interest displayed by members during project.

The Situation:

All Senior 4-H Clubs (6) which meet in school are carrying Career Exploration as their project. Ninety-five members are involved in this study. Ages of members range from 17 to 19. Meetings are held once a month for varying lengths of time during school hours. (From 10 minutes twice a month to an hour twice a month).

The Specific Problem:

4-H Club members lack information to evaluate career opportunities.

The Program Objectives:

To give club members the most up-to-date information on outlook for jobs in the future and a criteria for choosing a profession relating to themselves. To help members be aware of advantages, personal limitations and financial benefits in different jobs.

BY WHOM	WHEN	METHODS	SOURCE OF ASSISTANCE	TEACHING OBJECTIVES
H.D. Agents, Guidance Counselors	October	Days	"Personality Quiz" - George Simms	1. To show members how personally enters into job placement.
Members, Ext. Agents	November December January February	Reports Discussions	Cit. 884 Psychics - New York Life Insurance Cit. 902	2. To teach members career responsibilities, influences, features, and benefits of various careers.
H.D. Agents	March	Plenary followed by discussion	Good Grooming	3. To teach grooming relating to certain jobs.
Members, H.D. Agents	April	Individual reports	Cit. 884	4. To teach members the reason for individual examination of self and job.
(OTHER)				

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: House Furnishings, Year 1963

The Situation:

Three 4-H clubs with 85 members chose to work in this project area. Meetings are held once a month for one hour at the schools. This project will be a club project and members may carry it during the summer as an individual project. The average age of members involved is 13.

The Specific Problem:

Girls need help in developing satisfying rooms which meet essential needs for sleeping, storage, relaxation, studying, and entertaining. They also need help in selecting colors which blend, accessories and furniture suitable for use.

The Program Objective:

To help 4-H girls achieve a satisfaction and pride in their rooms and to aid them in decorating so that the room reflects their personality.

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
To study your room and decide on necessary changes for its improvement.	MK-22 Cut-Outs	Flannel-graph	November April	H.D. Agents
To teach storage and importance of good storage.	Bul. 245	Demonstration	December March	H. D. Agents
To show members ways of improving lighting and how to set up a home study center.	"Eyes" - Better Light, Better Sight Bureau	Demonstration	January	H.D. Agents Home Service Representative
To teach members how to convert materials for useful articles.	Bul. 245	Demonstration	February	H.D. Agents Members

EVALUATION:

1. Home visits to check progress in improving room.
2. Exhibit of articles made for room.
3. Project completion at year's end and all requirements completed.

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: Clothing, Year 1963

The Situation:

Seven 4-H clubs have chosen So You'd Like to Sew as their club projects. Representatives from the County Council set up a plan which has been followed for the past three years where first year members carry a clothing project; second year members take a foods project; and third year members take a project relating to the care of the home. Individuals therefore gain an equal background and this project grouping meets human interests. Club members enrolled number 165 in this project.

The Specific Problem:

4-H club members lack skill in sewing. They need to learn basic techniques applied in clothing construction and develop these skills for satisfaction. Also the trait of being self-reliant and desire to complete jobs undertaken.

The Program Objective:

To teach sewing practices and develop sewing skills in club members.

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
1. To teach the beginning 4-H'er the basic principles in sewing:	Extension Publications Cir. 581	Demonstration Individual Help	Throughout year	H.D. Agents Adult leaders (parents)
a. Equip a sewing box	568		November	Junior Leaders
b. Make a needle case or pin cushion.	569 562 573		December	
c. Hem towel or head scarf	582 578		January	
d. Make a blouse, skirt, or apron.	574 580		February	
	Pop-Over Blouse		March April May	

EVALUATION:

Appraise clothing accomplishments.

Note 4-H'er's that model garments made in various events.

Note 4-H'er's that exhibit articles made.

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: 4-H Electric I Projects for Boys - Fiscal Year 1963

The Situation:

Electric I is the present club project for 12 sixth or sixth-seventh grade clubs. There are 242 boys enrolled. Boys of this age show a big interest in electrical equipment that is found around the home and farm.

The Specific Problem:

Most 4-H members and their parents do not understand electrical terms, the rate and how to figure electrical bill, and correct procedure for repairing simple electrical equipment.

The Program Objective:

To increase members knowledge and understanding of electrical terms and farm and home electrical care.

TEACHING OBJECTIVES	SOURCE OF ASSISTANCE	METHODS	WHEN	BY WHOM
1. Explain importance of electricity and its uses on the farm.	Farm Better Electrically A.E.P.C. Farm Agent	Use charts to show uses of electricity.	October	Asst. Agent
2. Review common electrical terms.	A.E.P.C. Farm Agent	Use of charts to explain and give example of terms used frequently.	November	Asst. Agent
3. Explain meter reading and electrical bills.	A.E.P.C. Farm Agent	Use charts and meters to demonstrate how to read meters and calculate electrical bill.	December	Asst. Agent
4. Explain cord repair	Electrical Demonstrations you can perform	Demonstrate and let club members repair extension cords.	January	Asst. Agent
5. Secure completed records	R.B. 26	Awards	September	Asst. Agent

EVALUATION:

Observe interest in electrical projects according to improvements made in home and on farm by members. Collect and observe record books according to quality and percentage of completion.

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: 4-H Projects for Boys - Year 1963

A. Forestry Appreciation

B. Forestry Establishment

The Situation:

In Russell County 197 fifth grade 4-H members have Forestry Appreciation for their club project. Approximately 75 boys will order pine tree seedlings and have Forestry Establishment for a project.

Since nearly 50% of Russell County is in forest, all 4-H members come in contact with trees in some form. Unless these 4-H members learn tree identification and the importance of setting desirable species, most of the forests will grow up in scrub timber.

The Specific Problem:

Most 4-H members cannot identify various trees and are not familiar with the state tree planting program.

The Program Objective:

To teach tree identification, basic forest management and the importance of planting seedlings.

TEACHING OBJECTIVES	SOURCE OF MATERIAL	METHOD	WHEN	BY WHOM
1. Teach basic tree anatomy	Bul. 223	1. Have demonstration on tree anatomy and functions of various tree parts.	October November	Asst. Agent
2. Teach tree identification for trees found in South-west Virginia.	Forest Trees of Virginia	2. Club members make leaf collection and exhibit at 4-H meeting.	October	4-H Members
3. Encourage all members that have suitable place to set out tree seedlings.	Leaf. No. 48	3. Learn identification of pines, oaks, and other.	December February	Asst. Agent
4. Secure completed project material.		4. Order tree seedlings for members. 5. Give tree identification test to all fifth grade 4-H members.	January March	Asst. Agent

(OVER)



A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: 4-H AND OTHER EXTENSION YOUTH PROGRAMS

PHASE: Boys 4-H Project Completion

The Situation:

In Russell County 583 boys are enrolled in 29 clubs and each carry at least one summer project in addition to one club project. Last year approximately 60% of the boys completed club projects and 43% of all records were completed.

The Specific Problem:

Boys lack understanding of the importance of keeping complete records and also do not understand the project material. Due to age and home background, far too many records are not completed.

The Program Objective:

To help club members understand the importance of keeping records and have demonstrations on good record keeping. Also point out rewards for keeping records.

TEACHING OBJECTIVES	SOURCES OF ASSISTANCE	METHODS	WHEN	BY WHOM
1. Fully explain what projects are available for members to choose from. Point out requirements to complete projects.	Russell County Yearbook Bul. 255	Explanation at meetings and with certain individual members as requested.	March April	Asst. Agent
2. Explain the knowledge, skills, and rewards gained from record keeping.	Adult Leaders Junior Leaders	Demonstrate proper and improper record keeping.	March April	Asst. Agent
3. Secure completed records.	Parents, Leaders	Discuss at club meetings and individual contacts.	Sept.	Asst. Agent

EVALUATION: Observe number of completions as compared to previous year. Compare quality of records.

A MAJOR EMPHASIS - EDUCATIONAL PLAN

PROJECT AREA: COMMUNITY AND PUBLIC AFFAIRS

PHASE: Area Redevelopment Act

The Situation:

Russell County was declared eligible to participate in A.R.A. in January, 1962. A Steering Committee was appointed by the Board of Supervisors. The O.E.D.P. has been written and approved.

The Specific Problem:

Lack of interest of county people in general of economic shortcomings of county and inexperience of county people of working as a county group rather than individual, sometimes selfish, community groups.

The Program Objective:

To maintain an effective A.R.A. Committee and Sub-committee to study the county's problems and try define solutions thereby improving the overall economic welfare of the county.

OBJECTIVES	SOURCE	METHODS	WHEN	BY WHOM
To take the educational part in the maintenance and continuation of an effective A.R.A. Steering Committee.	Steering Committee	1. Help define sub-committees which need to be appointed.	March	Staff and Steering Comm.
	Technical Panel	2. Help up-date the O.E.D.P.	July	Staff
	Specialists	3. Help technical panel to define additional areas in agriculture where improvement needs to be made.	March	Staff and Technical Panel
	Commerce Department	4. Help with reorganization of Steering Committee.	June	Staff
	Chamber of Commerce	5. Continuous work with Steering Committee and Sub-committees.		
	Bulletins			

ADDITIONAL PROBLEMS:

1. Lack of interest in Rural Civil Defense.
2. Health - Home Demonstration Club Federation Goal.