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ANNUAL NARRATIVE REPORT
OF
O. M. COOKES, COUNTY AGENT.
FOR
SURRY COUNTY,
VIRGINIA.
1931.

COUNTY AGENT ANNUAL REPORT.

Handwritten note:
Held to
order

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PROGRAM OF WORK OUTLINED FOR THE YEAR 1931.

- 1st. Advising a Food and Feed Campaign.
 - a. By producing on the farm Food and Feed for the Family and Livestock.
 - b. By keeping one or more good family milk and butter cows.
 - c. By using one or more good Brood Sows.
 - d. By keeping a flock of Sheep where practical.
 - e. By keeping and caring for a flock of good Poultry.
 - f. By having a good home garden the Year round.
- 2nd. Advise and encourage Soil Improvement.
 - a. By better methods and longer term rotations.
 - b. By growing more Leguminous crops.
 - c. By better care and use of barn yard manure.
 - d. By proper drainage systems.
 - e. By using high grade fertilizers, of proper analyses for each crop.
- 3rd. Improvement of all farm crops.
 - a. By thorough preparation of a deep and well planned seed bed.
 - b. By using known strains and adaptable seed.
 - c. By a three or four year rotation.
 - d. By thorough and more scientific methods of cultivation.
- 4th. Improvement of all Live Stock.
 - a. Advise the use of purebred sires only.
 - b. Advise better care and feeding.
 - c. Recommend more cows, and better support of the Creamery.
 - d. Strive to combat animal diseases, by treatment and isolation.
 - e. Work to control internal and external parasites.
- 5th. Improvement of all Poultry.
 - a. Recommend flocks of purebreds to supplant nondescripts.
 - b. Improve egg production by culling out unprofitable individuals.
 - c. Advise better housing, feeding, and sanitation.
- 6th. Organization Work.
 - a. Have an Advisory Board of representative men from each District.
 - b. Support all farm and civic organizations, and County Fair.
 - c. Cooperate with all interests for rural development.
- 7th. Doing 4 H Club work with Boys and Girls.
 - a. Enroll all farm Boys and Girls possible in Club Work.
 - b. Organize them in Local Clubs where practical.
 - c. Have them keep records of their projects.
 - d. Have them attend Short Courses, Valley's and etc..
 - e. Have them exhibit at the fairs.

POINTS OF INTEREST.

My program of work for the year, including the growing of food and feed crops for the family and livestock, could never have applied better than this year, a great number of farmers have followed well the practices outlined. It has been easily observed that more farmers have good gardens this year than usual, with this, and some good cows, a flock of good poultry, and some good hogs, all these have proven a wonderful help.

Soil building, and plantfood conservation is one of the practices I emphasize. A fertile soil is a basic factor in high class crop production.

Good crops, is the ambition of a great number of my farmers, many of whom not only aspire to, but really succeed at it, a large portion of my small farmers are self supporting.

This has been a wonderfully reasonable year with us, and the crops are bountiful, and of wonderful quality, but the market value of every commodity is so ridiculously low, so far below the cost of production.

LEGUMINOUS CROPS.

Surry County, is well adapted to the growing of Legumes because of soil and climatic conditions. Surry, is one of the principal Peanut growing Counties in Virginia. Peanuts are a Leguminous plant, and by better methods in seed selection, better preparation and cultural Methods, the liberal use of Lime and Potash, more satisfactory results are being obtained.

The demoralizing feature in the production of this crop, is the present price of the product, being less than half the cost of production. The predominant factor in all my Demonstrations this year is, **QUALITY.**

Alfalfa does well here, where the proper precautions are taken in the preparation for the crop. Such as Inoculation, heavy applications of Lime and Potash.

Soy Beans, are most successfully grown here. a most wonderful crop for forage and hay for all livestock.

CORN.

No crop has surpassed the corn crop in responsiveness to better farming methods. The average yield for the County has about doubled since County Agent work was begun in the County.

The seasons have been very favorable this year, and the corn crop is exceptionally good, the demoralizing factor in the game this time is the extreme low price.

POULTRY.

Poultry production has grown to wonderful proportions, and wonderfully improved quality since I made Poultry raising a special Project for both Adults and 4 H Club Members.

CATTLE.

While this is mainly a field crop section, yet nearly every farm has sufficient cows to produce milk and butter for the family, and a surplus of cream by many is sold to the creamery at Spring Grove..

SHEEP.

While there are a number of flocks of good sheep in the County, I would like to see more farmers put them in.

HOGS.

As a source of monetary income hog raising has been a profitable industry, until this year the market price has been ridiculously low, wonderful results have obtained in better quality stock and production since I made this a special Project in the County. Hog raising fits in well with Peanut production, as hogs are the only animals so built as to be able to re-harvest the Peanut, that is, the hog can root out and utilize for feed the peanuts wasted in the ground in harvesting.

The quality of hogs has wonderfully improved in the County in the last few years. I have all kinds of experiences with the swine industry here, with all their ills and parasites.

The Bacon packing companies in Smithfield, Va. usually furnishes us a splendid market for most of our hogs, but hog prices this fall is about as low as every other commodity, below the cost of production.

4. H. CLUB WORK.

It is a source of great pleasure to work with the youth of the farms in 4 H Club work. I have two large organized Clubs in the County, and a number other Club Members outside.

Memberships in the following projects were enrolled.

Enrolled.	Completing.
Corn..... 9	Corn..... 8
Peanuts.....10	Peanuts10
Gardens..... 5	Gardens..... 1
Figs.....12	Figs..... 5
Poultry.....40	Poultry.....26

I find it not very difficult to make up a good enrollment, but notwithstanding I require of them to keep records, it is very difficult to get these reports turned in.

Substituting for our usual County Fair, we held this year on Oct. 23rd a real Farmers picnic and rally day with various exhibits also. The day was ideal, and greatly enjoyed by everybody.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Division,
Office of Cooperative Extension Work,
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Surry
Report of D. M. Coe County Agricultural Agent
From Dec. 1st 1930 to Nov. 30th inclusion 1931

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



COUNTY AGENT ANNUAL REPORT.

Approved:

Date

State or District Supervisor.

Date

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—changes and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

<ol style="list-style-type: none"> (a) Cereals. (b) Legumes and forage crops. (c) Potatoes, Irish. (d) Cotton. (e) Tobacco and other special crops. (f) Home gardens and home beautification. (g) Market garden and truck crops. (h) Fruits. (i) Forestry. (j) Rodents and miscellaneous insects. (k) Agricultural engineering and home engineering. (l) Poultry. 	<ol style="list-style-type: none"> (m) Dairy. (n) Other livestock. (o) Farm management. (p) Marketing, farm and home. (q) Foods and nutrition. (r) Child training and care. (s) Clothing. (t) Home management. (u) Home furnishings. (v) Home health and sanitation. (w) Community activities. (x) Miscellaneous.
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- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.
2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.
3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.
4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.
5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations. A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Example: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry. A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Example: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment. The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.
6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.
7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.
8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.
9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.
10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.
11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.
12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.
13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.
14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.
15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.
16. Days in field should include all days spent on official duty other than those spent in office.
17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)
18. An extension school is a school, usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.
19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Results that are Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

D.M. Coakes County Agent 12
(Name) (Title) (Months of service this year)

2. County extension Organization or association

(a) Name Farmers Union, Surrey Pottery Club
 (b) Number of members

(1) Men	38
(2) Women	62

3. Number of communities in county where extension work should be conducted 10

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees 10

5. Number of different voluntary county or community local leaders or committeemen actively engaged in forwarding the extension program.

(a) Adult work

(1) Men	10
(2) Women	8

 (b) 4-H Club work

(1) Men	5
(2) Women	6
(3) Older club boys	8
(4) Older club girls	8

6. Number of clubs or other groups organized in carry on adult home demonstration work

7. Members in above clubs or groups 2

8. Number of 4-H Clubs 2

9. Number of different 4-H Club members enrolled

(a) Boys	52
(b) Girls	23

10. Number of different 4-H Club members completing

(a) Boys	29
(b) Girls	21

11. Number of members enrolled in 4-H Club work for:

	1st Year	2d Year	3d Year	4th Year	5th Year	6th Year and Over
(a) Boys	79	76	89	98	87	76
(b) Girls	68	89	68	811	79	511

12. Number of 4-H Club members according to age.

Age	12	13	14	15	16	17	18	19	20
Boys	10	4	3	6	7	3	5	4	3
Girls	3	4	1	6	10	7	5	4	

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project commitments reported on page 8 or 9, less any duplications due to the same boy or girl carrying on two or more subject-matter lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that are to be Tallied

13. Number of 4-H Club members in school	35	Out of school	10	13
14. Number of 4-H Club tents trained		(a) Judging	8	14
		(b) Demonstration	8	
15. Number of groups organized for extension work with rural young people above the 4-H Club age				15
16. Members in above groups		(a) Young men	0	16
		(b) Young women	0	
17. Total number of farm visits ^a made in conducting extension work			1356	17
18. Number of different farms visited			400	18
19. Total number of home visits ^a made in conducting extension work				19
20. Number of different homes visited				20
21. Number of calls relating to extension work		(a) Office	200	21
		(b) Telephone	237	
22. Number of days agent spent in office			56	22
23. Number of days agent spent in field			227	23
24. Number of news articles or stories published ^b			10	24
25. Number of individual letters written			443	25
26. Number of different circular letters prepared (not total copies mailed)			18	26
27. Number of bulletins distributed			200	27
28. Number of radio talks made			0	28
29. Number of events at which extension exhibits were shown			5	29
30. Training meetings held for local leaders or committeemen	(a) Adult work	(1) Number	10	30
		(2) Total men leaders attending	120	
	(b) 4-H Club	(2) Total women leaders attending	90	
	(1) Number	4		
		(2) Total leaders attending	20	
31. Method demonstration meetings held (do not include meetings reported under No. 30)		(a) Number	2	31
		(b) Total attendance	50	
32. Meetings held at result demonstrations		(a) Number	2	32
		(b) Total attendance	60	
33. Tours conducted		(a) Number	1	33
		(b) Total attendance	20	
34. Achievement days held	(a) Adult work	(1) Number		34
		(2) Total attendance		
	(b) 4-H Club	(1) Number	6	
		(2) Total attendance	300	

^a List as farm or home visit according to principal purpose of visit.^b Includes county and State papers, agricultural journals, and home magazines. Do not count items relating to routine of meetings only.

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GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Events that are to be Valued

		(1) Number	
	(a) Farm women	(2) Total members attending	
		(3) Total others attending	
26. Encampments held		(1) Number	4
		(2) Total boys attending	60
	(b) 4-H Club	(3) Total girls attending	130
		(4) Total others attending	30
26. Other meetings of an extension nature participated in and not previously reported		(a) Number	48
		(b) Total attendance	12676
		(1) Number	0
27. Meetings held by local leaders or committeemen not participated in by agent and not reported elsewhere	(a) Adult work	(2) Total attendance	0
		(1) Number	0
	(b) 4-H Club	(2) Total attendance	0

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PROGRAM SUMMARY

Give below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of organizations or other units participating	Number of leaders or committees assisting	Days spent actually behind each line of work	Days spent devoted to line of work	Number of meetings held in relation to line of work	Number of news stories published	Number of different circulars issued	Number of letters or home visits made	Number of films only received	
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
33. Cereals (page 8)	10	10		34	8	1	4		21	38
34. Legumes and forage crops (pages 9, 10)	10	13		48	8	2	4		26	39
40. Potatoes, Irish (page 11)	✓	3		2					2	40
41. Cotton (page 11)	✓	1		2					3	41
42. Tobacco and other special crops (page 11)										42
43. Home gardens and home beautification (page 12)	10	10		6					3	43
44. Market garden and truck crops (page 12)	10	10		5					3	44
45. Fruits (page 12)	10	10		6					2	45
46. Forestry (page 12)										46
47. Rodents and miscellaneous insects (page 12)										47
48. Agricultural engineering (page 14)	2			1					2	48
49. Poultry (page 15)	10	10		20	18	2	3	25	110	49
50. Dairy (page 15)	3	2		8	1	1	1	28	20	50
51. Other livestock (page 16)	10	10		26	12	2	6	72	50	51
52. Farm management (page 16)										52
53. Marketing—farm and home (page 17)										53
54. Foods and nutrition (page 18)										54
55. Child training and care (page 19)										55
56. Clothing (page 20)										56
57. Home management (page 21)										57
58. Home furnishings (page 22)										58
59. Home health and sanitation (page 22)										59
60. Community activities (page 24)										60
61. Miscellaneous (page 26)										61
62. Building extension program of work 1										62
63. Organization—extension association and committees 1										63

(The totals for these columns do not necessarily check with the information given on pages 4, 5, and 6, since one meeting, farm visit, circular letter, etc., may relate to two or more lines of subject matter.)

1 Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining programs, the conducting of program surveys, and the making of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the program above.

2 Under "organization" include all work incident to establishing extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

CERIALS¹

Report Only This Year's Estimates Available that are Supported by Records

Item	(1)	(2)	(3)	(4)	(5)	(6)
	Corn	Wheat	Oats	Rye	Barley	Other ²
64. Number of method demonstration meetings held	15	3	5	10	3	04
65. Number of adult result demonstrations completed or carried into the next year	15	3	5	10	8	05
66. Total number of acres included in adult result demonstrations	150		50	120	150	06
67. Average increased yield per acre on adult result demonstrations due to recommended practices	10	✓	✓		5	07
	bu.	bu.	bu.	bu.	bu.	bu.
68. Number of 4-H Club members enrolled:	(1) Boys	9				08
	(2) Girls	0				
		8				
69. Number of 4-H Club members completing:	(1) Boys					09
	(2) Girls					
70. Number of acres grown by club members completing	17					70
71. Total yields of cereals grown by club members completing	72 ³					71
	bu.	bu.	bu.	bu.	bu.	bu.
Notes.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.						
(Use space below for State questions not listed above)						
<i>Prices on all Cereal crops</i>						
<i>extremely low.</i>						

¹ Report fall-acre crops the year they are harvested.
² Estimate crop by acre.

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LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities that are Supported by Receipts

Item	40	50	60	70	80	90
	Alfalfa	Straw- clover	Cherry (red, white, yellow)	Vetch	Lupulus	Faba
72. Number of method demonstration meetings held.....	15		15		15	15
73. Number of adult result demonstrations completed or carried into the next year.....	4				4	
74. Total number of acres included in adult result demonstrations.....	75		20		80	100
75. Average increased yield per acre on adult result demonstrations due to recommended practices ¹	bu. tons	bu. tons	bu. tons	bu. tons	bu. tons	XXXXX XXXXX
76. Number of 4-H Club members enrolled.....	(1) Boys.					
	(2) Girls.					
77. Number of 4-H Club members completing.....	(1) Boys.					
	(2) Girls.					
78. Number of acres grown by club members completing.....						
79. Total yield of crops grown by club members completing ¹	bu. tons	bu. tons	bu. tons	bu. tons	bu. tons	XXXXX XXXXX

Notes.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.
(Use space below for State questions not listed above)

¹Indicate whether yield is bushels of seed or tons of cured forage.

LEGUMES AND FORAGE CROPS—Continued

Report Only This Year's Statistical Activities that are Supported by Records

Item	(4)	(5)	(6)	(7)	(8)	(9)
	dry tons	Crops	Value tons	Feed tons	Ferrous	Other
72. Number of method demonstration meetings held	12				12	12
73. Number of adult result demonstrations completed or carried into the next year	30				35	35
74. Total number of acres included in adult result demonstrations	250				300	40
75. Average increased yield per acre on adult result demonstrations due to recommended practices ¹	¹ / _{bu.} tons	bu. tons	bu. tons	bu.	80	² / _{bu.} tons
76. Number of 4-H Club members enrolled	(1) Boys				8	
	(2) Girls				2	2
77. Number of 4-H Club members completing	(1) Boys				8	
	(2) Girls				2	2
78. Number of acres grown by club members completing					15	15
79. Total yield of crops grown by club members completing	¹ / _{bu.} tons	bu. tons	bu. tons	bu.	1356	bu. tons
Note.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.						
(Use space below for State questions not listed above)						
Prices on Peanuts abnormally low. Less than half cost of production.						

¹ Excludes crop by mass.² Indicate whether yield in bushels of seed or tons of cured forage.

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POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Experience Activities that are Suggested by Records

Item	80 Irish potatoes	81 Sweet potatoes	82 Cotton	83 Tobacco	84 Other ¹
80. Number of method demonstration meetings held	2	2	4		80
81. Number of adult result demonstrations completed or carried into the next year	10	5	5		81
82. Total number of acres included in adult result demonstrations	10	5	20		82
83. Average increased yield per acre on adult result demonstrations due to recommended practices	10 bu.	10 bu.	200 lbs.	lbs.	83
84. Number of 4-H Club members enrolled	(1) Boys				84
	(2) Girls				
85. Number of 4-H Club members completing	(1) Boys				85
	(2) Girls				
86. Number of acres grown by club members completing					86
87. Total yield of crops grown by club members completing	bu.	bu.	lbs.	lbs.	87
Note.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.					
(Use space below for State questions not listed above)					

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

FRUIT, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities that are Supported by Records

Item	(4)	(5)	(6)	(7)	(8)	(9)
	Home gardens	Market gardens, truck, and raising crops	Demont-ration of home grounds	Tree fruits	Veget and small fruits	Crops
88. Number of method demonstration meetings held	15	2				
89. Number of adult result demonstrations completed or carried into the next year	20	2	1	1		5
90. Total number of acres included in adult result demonstrations	XXXX		XXXX			
91. Average increased yield per acre on adult result demonstrations due to recommended practices	XXXX	bu.	XXXX	bu.	qts.	bu.
92. Number of 4-H Club members enrolled	(1) Boys	5				
	(2) Girls	2				
93. Number of 4-H Club members completing	(1) Boys	0				
	(2) Girls	1				
94. Number of acres grown by club members completing	18		XXXX			

Notes.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.
(Use space below for State questions not listed above)

FORESTRY

Report Only This Year's Extension Activities That are Supported by Records

95. Number of method demonstration meetings held	95
96. Number of adult result demonstrations completed or carried into the next year	96
97. Number of 4-H Club members enrolled	97
	(a) Boys
	(b) Girls
98. Number of 4-H Club members completing	98
	(a) Boys
	(b) Girls
99. Number of transplant beds cared for by club members completing	99
100. Number of acres farm wood lot managed by club members completing	100
101. Number of new forest or farm woodland areas planted according to recommendations	101
102. Acres involved in preceding question	102
103. Number of farms assisted in forest or wood-lot management	103
104. Acres involved in preceding question	104
105. Number of farms planting windbreaks according to recommendations	105
106. Number of farms following recommendations as to control of white-pine blister rust	106
107. Number of farms assisted in other ways relative to forestry (specify below)	107
(Use spaces below for State questions not listed above)	

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities That are Supported by Records

(Do not include work reported under "Crop" and "Livestock" headings)

Item	00	01	02
	Rodents	Other animal pests	Insects
108. Number of method demonstration meetings held			108
109. Number of result demonstrations completed or carried into the next year			109
110. Pounds of poison used			110

AGRICULTURAL ENGINEERING
(Farm and Home)

Report Only The Year's Extensive Activities That are Requested by Items

111. Number of method demonstration meetings held	111
112. Number of adult result demonstrations completed or carried into the next year	112
113. Number of 4-H Club members enrolled (a) Boys (b) Girls	113
114. Number of 4-H Club members completing (a) Boys ² (b) Girls ²⁰	114
115. Number of farms following recommendations in installing drainage systems	115
116. Acres drained by such systems	116
117. Number of farms following recommendations in installing irrigation systems	117
118. Acres irrigated by such systems	118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations	119
120. Acres on which soil erosion was so prevented	120
121. Number of farms clearing land of stumps or boulders according to recommended methods	121
122. Number of families assisted with house-planning problems ²	122
123. Number of dwellings constructed according to plans furnished	123
124. Number of dwellings remodeled according to plans furnished	124
125. Number of sewage-disposal systems installed according to recommendations ¹	125
126. Number of water systems installed according to recommendations ²	126
127. Number of heating systems installed according to recommendations ¹	127
128. Number of lighting systems installed according to recommendations ²	128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished	129
	(a) Dairy barns	
	(b) Hog houses ¹	
130. Number of buildings involved in preceding question	(c) Poultry houses ⁵	130
	(d) Silos	
	(e) Other	
130%. Number of farms or homes following recommendations on maintenance and repair of machinery ⁵	130%
	(a) Tractors	
130%. Number of machines involved in preceding question	(b) Tillage implements ¹⁰	130%
	(c) Harvesters and threshers ⁵	
	(d) Other	
130%. Number of farms employing better types of machinery or equipment recommended by extension agent	130%

POULTRY, DAIRY CATTLE, SHEEP CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities that are Supported by Grants

Item	(1)	(2)	(3)	(4)	(5)	(6)
	Poultry	Dairy cattle	Sheep	Swine	Horses and mules	
121. Number of method demonstration meetings held	15	4			25	2
122. Number of adult result demonstrations completed or carried into the next year	95	3			150	
123. Number of animals involved in these completed adult result demonstrations	13000	20			3000	
124. Total profit or saving on adult result demonstrations completed	80000				1,500	
125. Number of 4-H Club members enrolled	(1) Boys	17			8	
	(2) Girls	32			4	
126. Number of 4-H Club members completing	(1) Boys	8			5	
	(2) Girls	18				
127. Number of animals involved in 4-H Club work completed	554				15	
128. Number of farms assisted in obtaining purebred stock	10				5	
129. Number of farms assisted in obtaining high-grade or purebred females					4	
130. Number of bull, boar, ram, or stallion circles or clubs organized						
131. Number of members in preceding circles or clubs						
132. Number of herd or flock improvement associations organized or reorganized						
133. Number of members in these associations						
134. Number of farms not in associations keeping performance records of animals						

(Use space below for State questions not listed above)

Postmortems made					10	
Cows, Horses & mules treated	100					23
Hogs treated, Posterior Paralysis					10	
Hogs - Dewormed					102	
Hogs treated for cholera & Septicemia					2000	
Poultry Culled	8500					
Miles travelled						

Miles extremely low on ad live stock.

FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only This Year's Statistical Activities That are Supported by Records

145. Number of method demonstration meetings held.....	145	
146. Number of adult result demonstrations completed or carried into the next year.....	146	
147. Number of 4-H Club members enrolled in account work.....	147	
(a) Boys.....		
(b) Girls.....		
148. Number of 4-H Club members completing.....	148	
(a) Boys.....		
(b) Girls.....		
149. Number of farms keeping farm accounts throughout the year under supervision of agent.....	149	
150. Number of farms keeping out-of-production records under supervision of agent.....	150	
151. Number of farms assisted in summarizing and interpreting their accounts.....	151	
152. Number of farms assisted in making inventory or credit statements.....	152	
153. Number of farm business or enterprise survey records taken during year.....	153	
154. Number of farms making recommended changes in their business as result of keeping accounts or survey records.....	154	
155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations.....	155	
156. Number of farms advised relative to loans.....	156	
157. Number of farms assisted in obtaining credit.....	157	
158. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations.....	158	
159. Number of farms in preceding question making readjustments in—	159	
(a) Wheat.....	(g) Dairy cattle.....	(m).....
(b) Corn.....	(h) Beef cattle.....	(n).....
(c) Cotton.....	(i) Hogs.....	(o).....
(d) Potatoes.....	(j) Sheep.....	(p).....
(e) Tobacco.....	(k) Poultry.....	(q).....
(f) Truck crops.....	(l).....	(r).....

(Use spaces below for State questions not listed above)

MARKETING (FARM AND HOME)

Report Only This Year's Extensive Activities that are Reported by Bureau

Item	00 Grain and feed	01 Cotton	02 Dairy products	03 Livestock	04 Fruits and vegetables	05 Poultry and eggs	06 Honey products	07 Other
160. Number of cooperative-marketing associations or groups organized during the year.....								160
161. Number of cooperative-marketing associations or groups previously organized, assisted by extension agent this year.....								161
162. Membership in associations organized and assisted (161 and 162).....								162
163. Value of products marketed by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$ 163
164. Value of supplies purchased by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	\$ 164
Number of cooperative-marketing associations or groups assisted with problems of—								
165. Preliminary analysis.....								165
166. Organization.....								166
167. Accounting and auditing.....								167
168. Financing.....								168
169. Business policies.....								169
170. Production to meet market demand.....								170
171. Reduction of market losses.....								171
172. Use of current market information.....								172
173. Standardizing.....								173
174. Processing or manufacturing.....								174
175. Packaging and grading.....								175
176. Loading.....								176
177. Transporting.....								177
178. Warehousing.....								178
179. Keeping membership informed.....								179
180. Merging into larger units.....								180
Number of farms or homes not in cooperative associations or groups assisted with problems of—								
181. Standardizing.....								181
182. Packaging and grading.....								182
183. Use of current market information.....								183

(Use space below for State questions not listed above)

FOODS AND NUTRITION

Report Only This Year's Extensive Activities That are Supported by Records

184. Number of method demonstration meetings held _____ 184

185. Number of adult result demonstrations completed or carried into the next year _____ 185

	Food selection and preparation		Food preservation	
	(1)	(2)	(1)	(2)
186. Number of 4-H Club members enrolled _____	(1) Girls _____	(2) Boys _____		
187. Number of 4-H Club members completing _____	(1) Girls _____	(2) Boys _____		

188. Number of homes assisted in planning family food budget for a year _____ 188

189. Number of homes budgeting food expenditures for a year _____ 189

190. Number of homes balancing family meals for a year _____ 190

191. Number of homes improving home-packed lunches according to recommendations _____ 191

192. Number of schools following recommendations for a hot dish or school lunch _____ 192

193. Number of children involved in preceding question _____ 193

194. Number of homes using improved methods in child feeding _____ 194

195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation) _____ 195

196. Number of jars of canned products preserved by 4-H Club members _____ 196

(Use space below for State questions not listed above)

CHILD TRAINING AND CARE

Report Only This Year's Extension Activities that are Reported by Schools

197. Number of method demonstration meetings held	197
198. Number of adult result demonstrations completed or carried into the next year	198
199. Number of groups devoting major part of program to child training and care	199
200. Membership in these groups	200
201. Number of 4-H Club members enrolled	(a) Girls 201 (b) Boys
202. Number of 4-H Club members completing	(a) Girls 202 (b) Boys
203. Number of homes improving habits of school children (other than reported under "Foods and Nutrition" and "Home Health and Sanitation")	203
204. Number of homes substituting positive methods of discipline for negative ones	204
205. Number of homes providing recommended play equipment	205
206. Number of homes making recommended physical adjustments to better meet children's needs	206
207. Number of homes adopting better adult habits with respect to development of children	207

(Use space below for State questions not listed above)

CLOTHING

Report Only With Year's Extension Activities That are Supported by Records

208. Number of method demonstration meetings held	208				
209. Number of adult result demonstrations completed or carried into the past year	209				
210. Number of 4-H Club members enrolled	<table border="0"> <tr> <td>(a) Girls</td> <td rowspan="2">} 210</td> </tr> <tr> <td>(b) Boys</td> </tr> </table>	(a) Girls	} 210	(b) Boys	
(a) Girls	} 210				
(b) Boys					
211. Number of 4-H Club members completing	<table border="0"> <tr> <td>(a) Girls</td> <td rowspan="2">} 211</td> </tr> <tr> <td>(b) Boys</td> </tr> </table>	(a) Girls	} 211	(b) Boys	
(a) Girls	} 211				
(b) Boys					
212. Number of individuals following recommendations in improving construction of clothing	<table border="0"> <tr> <td>(a) Women</td> <td rowspan="2">} 212</td> </tr> <tr> <td>(b) Girls</td> </tr> </table>	(a) Women	} 212	(b) Girls	
(a) Women	} 212				
(b) Girls					
213. Number of individuals using a clothing budget	<table border="0"> <tr> <td>(a) Women</td> <td rowspan="3">} 213</td> </tr> <tr> <td>(b) Girls</td> </tr> <tr> <td>(c) Boys</td> </tr> </table>	(a) Women	} 213	(b) Girls	(c) Boys
(a) Women	} 213				
(b) Girls					
(c) Boys					
214. Number of individuals making garments for themselves	<table border="0"> <tr> <td>(a) Women</td> <td rowspan="2">} 214</td> </tr> <tr> <td>(b) Girls</td> </tr> </table>	(a) Women	} 214	(b) Girls	
(a) Women	} 214				
(b) Girls					
215. Number of individuals improving children's clothing according to recommendations	<table border="0"> <tr> <td>(a) Women</td> <td rowspan="2">} 215</td> </tr> <tr> <td>(b) Girls</td> </tr> </table>	(a) Women	} 215	(b) Girls	
(a) Women	} 215				
(b) Girls					
216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing	<table border="0"> <tr> <td>(a) Women</td> <td rowspan="2">} 216</td> </tr> <tr> <td>(b) Girls</td> </tr> </table>	(a) Women	} 216	(b) Girls	
(a) Women	} 216				
(b) Girls					

(Use space below for State questions not listed above)

HOME MANAGEMENT

Report Only This Year's Extension Activities and are Reported by Schools

217. Number of method demonstration meetings held	217
218. Number of adult result demonstrations completed or carried into the next year	218
219. Number of 4-H Club members enrolled	219
	(a) Girls	
	(b) Boys	
220. Number of 4-H Club members completing	220
	(a) Girls	
	(b) Boys	
221. Number of homes keeping home accounts according to a recommended plan	221
222. Number of homes budgeting expenditures in relation to income according to a recommended plan	222
223. Number of homes following recommended methods in buying for the home	223
224. Number of women following a recommended schedule for home activities	224
225. Number of kitchens rearranged for convenience according to recommendations	225
226. Number of homes following recommendations in obtaining labor-saving equipment	226
227. Number of homes adopting recommended laundering methods	227
228. Number of homes adopting recommended methods in care of home	228
229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living	229
230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living	230

(Use space below for State questions not listed above)

HOME FURNISHINGS

Report Only This Year's Activities and are Reported by Month

221. Number of method demonstration meetings held _____ 251
222. Number of adult result demonstrations completed or carried into the next year _____ 252
223. Number of 4-H Club members enrolled _____
- | | |
|-----------|-------|
| (a) Girls | _____ |
| (b) Boys | _____ |
- 253
224. Number of 4-H Club members completing _____
- | | |
|-----------|-------|
| (a) Girls | _____ |
| (b) Boys | _____ |
- 254
225. Number of individuals improving the selection of household furnishings _____
- | | |
|-----------|-------|
| (a) Women | _____ |
| (b) Girls | _____ |
- 255
226. Number of individuals following recommendations in improving methods of repairing, remodeling, or refashioning of furniture _____
- | | |
|-----------|-------|
| (a) Women | _____ |
| (b) Girls | _____ |
- 256
227. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies) _____
- | | |
|-----------|-------|
| (a) Women | _____ |
| (b) Girls | _____ |
- 257
228. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens) _____
- | | |
|-----------|-------|
| (a) Women | _____ |
| (b) Girls | _____ |
- 258
229. Number of individuals improving treatment of walls, woodwork, and floors _____
- | | |
|-----------|-------|
| (a) Women | _____ |
| (b) Girls | _____ |
- 259

(Use space below for State questions not listed above)

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities that are Supported by Grants

240. Number of method demonstration meetings held.....	240
241. Number of adult result demonstrations completed or carried into the next year.....	241
242. Number of 4-H Club members enrolled.....	(a) Girls..... 242 (b) Boys..... 242
243. Number of 4-H Club members completing.....	(a) Girls..... 243 (b) Boys..... 243
244. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work.....	(a) Girls..... 244 (b) Boys..... 244
245. Number of individuals following recommendations as to complete health examination.....	245
246. Number of individuals improving health habits according to recommendations.....	246
247. Number of individuals improving posture according to recommendations.....	247
248. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....	248
249. Number of homes adopting better home-nursing procedure according to recommendations.....	249
250. Number of homes installing sanitary closets or outhouses according to recommended plans.....	250
251. Number of homes screened according to recommendations.....	251
252. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects.....	252

(Use space below for State questions not listed above.)

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities that are Supported by Funds

233. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	253
234. Number of country-life conferences or training meetings conducted for community leaders.....	254
235. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	255
236. Number of communities developing recreation according to recommendations.....	256
237. Number of community or county-wide pageants or plays presented.....	257
238. Number of community houses, clubhouses, or community rest rooms established.....	258
239. Number of communities assisted in improving hygiene or public-welfare practices.....	259
240. Number of school or other community grounds improved in accordance with plans furnished.....	260
241. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	261
241½. Total number of different communities assisted in connection with the community or country-life work reported on this page.....	261½

(Use space below for State questions not listed above)

BEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Rabbit Work, Etc., or Any Other Information that can be Reported Separately and that Will Help to Give a Complete Account of the Year's Work

Item	(1) Bees	(2) Weeds	(3) Handicraft	(4) Rabbits	(5)
262. Number of method demonstration meetings held.....					262
263. Number of adult result demonstrations completed or carried into next year.....					263
264. Number of 4-H Club members enrolled.....	(1) Boys				264
	(2) Girls				
265. Number of 4-H Club members completing.....	(1) Boys				265
	(2) Girls				

* Indicate project by name.

8-2248