

ANNUAL NARRATIVE REPORT
HOME DEMONSTRATION WORK
RAFFAHANNOCK COUNTY
VIRGINIA

1933

Matilda Garner
Home Demonstration Agent

December 1, 1932 to February 15, 1933

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Summary of Home Demonstration Work in Appahanneok

December 1, 1932 to February 15, 1933
Matilda Garner, Home Demonstration Agent

I. Explanation:

This report includes data covering the period of time after the 1932 annual report had been made to the close of the year of home demonstration work in Appahanneok. (Dec. 1, 1932 to Feb. 15, 1933)

II. The 1933 Plans:

Adults:

The 1933 plans for the 8 home demonstration clubs had been outlined in each group. The County Advisory Council chose in their November meeting the Health Giving Menus as the major project for the county clubs. The minors recommended were clothing, vegetable gardening and house furnishings. Two minor subjects were selected from the three recommended by the Advisory Board. Each group organized with a chairman, secretary and two leaders.

Leaders from 7 groups gave the demonstration in their respective groups on "School Lunches" in the January meetings. These leaders took back to their clubs the information which they had received on this subject in a leaders conference which had been conducted in December by the Home Demonstration agent.

Juniors:

Seven clothing clubs began the clothing project as the county major. 108 girls were enrolled in this project. The leader of each club met her group in January and gave the instructions for making the clothing record book and gave instructions in account keeping.

The only other junior enrollment taken thus far was in the food and nutrition project with 76 members.

III. Sewing With Red Cross:

Two sewing days were held by the home agent to make garments from cotton materials secured from National Red Cross Headquarters. A total number of 116 garments were completed by women helping with this project. These garments were turned over to the county garment production committee for distribution to the less fortunate of the county.

IV. Summary:

Number of 4H Girls enrolled	180
Number of 4H Boys enrolled	64
Total	244
Number 4H Clubs	8
Number Adult groups	8
Adult membership	160
Number home visits made	106
Number office calls	25
Number telephone calls	65
Days spent in field work	34

Days spent in office work	23
Holidays taken	4
Annual leave days	10
Number individual letters written	149
Number miles traveled	1538

V. Conclusions:

Statistical data is enclosed on the annual report form. It carries all available data up to date. It is evident that results could not be reported because this report is made for the beginning of a new year.

Home Demonstration work in Appahannock was begun on the basis of a one years services of a home agent, with the hopes that if the county could provide the funds, that such a program might remain in the county. The one years service was provided by a public spirited individual of New York, cooperating with the Virginia Extension Service, Blacksburg, Virginia. At the close of the years service the individual did not feel that she could provide further funds, due to so many demands, and so at a meeting of the County Supervisors on February 2nd 1933, they too failed to make provision for the continuation of the service. Therefore, the work ended with the one years service.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service,
Office of Cooperative Extension Work
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is to be used by county extension agents, such as county agricultural agent, home demonstration agent, club agent, and negro agent, reporting on their respective lines of work.

State Virginia County Rappahannock
Report of Mauda Yamer County Home Demonstration Agent
(Name) (Title)
From December 1, 1932 to February 12, 1933 ~~1932~~

If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the service.

READ DEFINITIONS, PAGE 3



HOME DEMONSTRATION AGENT ANNUAL REPORT

Approved:

Date

Mauda E. Wallace
State or District Supervisor.

Date

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year and the results obtained by the county extension agent, assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agent and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

Separate statistical and narrative reports are desired from each leader of a line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and negro agent, regardless of title. Where an assistant agent has been employed a part or all of the year, a report on his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked. Where two or more agents are employed in a county, each a leader of a line of work, statistics should not be duplicated.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. The report to the Washington office should be sent through the State extension office.

NARRATIVE SUMMARY

The narrative report should summarize and interpret the outstanding results accomplished and the extension methods used, under appropriate subheadings, for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use an interesting style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blue prints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented. Each agent should adapt the outline to the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization—change and development.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work; listing goals set up, methods employed, and results achieved.
 - (1) Factors considered and methods used in determining program of work.
 - (2) Project activities and results.

<ul style="list-style-type: none"> (a) Cereals. (b) Legumes and forage crops. (c) Potatoes, Irish. (d) Cotton. (e) Tobacco and other special crops. (f) Home gardens and home beautification. (g) Market garden and truck crops. (h) Fruits. (i) Forestry. (j) Rodents and miscellaneous insects. (k) Agricultural engineering and home engineering. (l) Poultry. 	<ul style="list-style-type: none"> (m) Dairy. (n) Other livestock. (o) Farm management. (p) Marketing, farm and home. (q) Foods and nutrition. (r) Child training and care. (s) Clothing. (t) Home management. (u) Home furnishings. (v) Home health and sanitation. (w) Community activities. (x) Miscellaneous.
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- V. Outlook and recommendations, including suggestive program of work for next year.
- VI. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

STATISTICAL SUMMARY

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary to include a statistical summary of the work in each county. The following form has been prepared to insure uniformity of reporting:

DEFINITIONS OF TERMS USED IN THIS REPORT

1. A program of work is a statement of the specific lines of extension work to be undertaken by the extension agent during a year or a period of years.

2. A plan of work is a definite outline of procedure for carrying out the different phases of the program of work. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show clearly the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and observations, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, or that the use of certified seed in growing potatoes is a good investment.

The selection of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A result demonstrator is an adult, boy, or girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person by an individual or group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in his office, extension conferences, and any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than those spent in office.

17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)

18. An extension school is a school usually of two to six days' duration, arranged by the extension service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or other educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

GENERAL ACTIVITIES

Report Only This Year's Activities and Results that can be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report.

Mailda Yanner (Name) *County Home Demon. Agt.* (Title) *2 1/2* (Months of service this year)

2. County extension organization or association.

(a) Name *Advisory Council*

(b) Number of members _____ (1) Men _____ (2) Women *35*

3. Number of communities in county where extension work should be conducted *12*

4. Number of above communities in which the extension program has been cooperatively worked out by extension agents and local committees *8*

5. Number of different voluntary county or community local leaders or committees actively engaged in forwarding the extension program.

(a) Adult work _____ (1) Men _____ (2) Women *35*

(b) 4-H Club work _____ (1) Men _____ (2) Women *14*
(3) Older club boys *5*
(4) Older club girls *2*

6. Number of clubs or other groups organized to carry on adult home demonstration work *1*
Home Demonstration Clubs

7. Members in above clubs or groups *160*

8. Number of 4-H Clubs *8*

9. Number of different 4-H Club members enrolled: (a) Boys *64*
(b) Girls *120*

10. Number of different 4-H Club members completing _____ (a) Boys _____ (b) Girls _____

11. Number of members enrolled in 4-H Club work for:

	24 Year	25 Year	26 Year	27 Year	28 Year	29 Year and Over
(a) Boys	<i>21</i>	<i>43</i>				
(b) Girls	<i>30</i>	<i>90</i>				

12. Number of 4-H Club members according to age.

	Age	18	19	20	21	22	23	24	25	26	27	28	29	30
Boys		<i>21</i>	<i>19</i>	<i>19</i>	<i>3</i>	<i>3</i>								
Girls		<i>17</i>	<i>19</i>	<i>21</i>	<i>23</i>	<i>19</i>	<i>12</i>	<i>4</i>	<i>3</i>	<i>2</i>				

* Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the present enrollments reported on page 8 to 10, less any reductions due to the same boy or girl carrying on two or more subject-matter lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

13. Number of 4-H Club members in school	<u>184</u>	Out of school	13
14. Number of 4-H Club teams trained	(a) Judging	14	
	(b) Demonstration		
15. Number of groups organized for extension work with rural young people above the 4-H Club age		15	
16. Members in above groups	(a) Young men	16	
	(b) Young women		
17. Total number of farm visits ¹ made in conducting extension work		17	
18. Number of different farms visited		18	
19. Total number of home visits ¹ made in conducting extension work		<u>106</u>	
20. Number of different homes visited		<u>48</u>	
21. Number of calls relating to extension work	(a) Office	<u>23</u>	
	(b) Telephone	<u>65</u>	
22. Number of days agent spent in office		<u>23</u>	
23. Number of days agent spent in field		<u>34</u>	
24. Number of news articles or stories published ¹		<u>6</u>	
25. Number of individual letters written		<u>149</u>	
26. Number of different circular letters prepared (not total copies mailed)		<u>1</u>	
27. Number of bulletins distributed		<u>3</u>	
28. Number of radio talks made		28	
29. Number of events at which extension exhibits were shown		29	
30. Training meetings held for local leaders or committees	(a) Adult work	(1) Number <u>7</u>	
		(2) Total men leaders attending	
		(3) Total women leaders attending <u>56</u>	
	(b) 4-H Club	(1) Number <u>1</u>	
		(2) Total leaders attending <u>3</u>	
31. Method demonstration meetings held (do not include meetings reported under No. 30)	(a) Number	<u>22</u>	
	(b) Total attendance	<u>588</u>	
32. Meetings held at result demonstrations	(a) Number		
	(b) Total attendance		
33. Tours conducted	(a) Number		
	(b) Total attendance		
34. Achievement days held	(a) Adult work	(1) Number	
		(2) Total attendance	
	(b) 4-H Club	(1) Number	
		(2) Total attendance	

¹ List up home or home visit according to principal purpose of visit.² Include county and State press, agricultural journals, and home magazines. Do not count items relating to outside of meetings only.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results that can be Verified

25. Encampments held	(a) Farm women	(1) Number		25
		(2) Total members attending		
		(3) Total others attending		
	(b) 4-H Club	(1) Number		26
		(2) Total boys attending		
		(3) Total girls attending		
		(4) Total others attending		
26. Other meetings of an extension nature participated in and not previously reported	(a) Number	17	26	
	(b) Total attendance	1173		
27. Meetings held by local leaders or committees not participated in by agent and not reported elsewhere	(a) Adult work	(1) Number	1	27
		(2) Total attendance	13	
	(b) 4-H Club	(1) Number	7	27
		(2) Total attendance	196	

PROGRAM SUMMARY

List below information on each subdivision of the program of work. Include under each heading all of the work done with men, women, boys, and girls. If an assistant agent has been employed include his or her time with that of the agent. This page should not be filled out until the questions on the following pages have been answered. Estimate where records are not available.

Line of work	Number of extension meetings or other visits participating	Number of leaders or extension assistants assisting	Days spent outside of home with line of work	Days spent in line of work	Number of meetings held in relation to line of work	Number of news stories published	Number of different circulars, leaflets, and	Number of farm or home visits made	Number of office calls received
	00	01	02	03	04	05	06	07	08
28. Cereals (page 8).....									28
29. Legumes and forage crops (page 9, 10).....									29
30. Potatoes, Irish (page 11).....									30
31. Cotton (page 11).....									31
32. Tobacco and other special crops (page 11).....									32
33. Home gardens and home beautification (page 12).....									33
34. Market garden and truck crops (page 12).....									34
35. Fruits (page 12).....									35
36. Forestry (page 13).....									36
37. Rodents and miscellaneous insects (page 13).....									37
38. Agricultural engineering (page 14).....									38
39. Poultry (page 15).....									39
40. Dairy (page 15).....									40
41. Other livestock (page 15).....									41
42. Farm management (page 16).....									42
43. Marketing—farm and home (page 17).....									43
44. Foods and nutrition (page 18).....		14		10					44
45. Child training and care (page 19).....									45
46. Clothing (page 20).....		10		18	14				46
47. Home management (page 21).....									47
48. Home furnishings (page 22).....									48
49. Home health and sanitation (page 23).....									49
50. Community activities (page 24).....					2				50
51. Miscellaneous (page 24).....					6	3			51
52. Building extension programs of work ¹					14	2	1		52
53. Organization—extension association and committee ²			4	7					53

¹The items for these columns do not necessarily check with the information given on pages 4, 4, and 5, since one meeting, farm visit, circular letter, etc., may check to two or more lines of related matter.

²Under "building the extension program" include all work incident to the collection of economic and social data as a basis for determining program, the conducting of program surveys, and the setting of county, district, and community programs. Do not include work related to the execution of programs, as this should be reported under the projects above.

³Under "organization" include all work incident to establishing extension associations, agricultural councils, home demonstration councils, advisory committees, project committees, community committees, and the like not reported under building the extension program.

CEREALS

Report Only This Year's Extension Activities that are Suggested by Records

Item	64	65	66	67	68	69	71
	Corn	Wheat	Oats	Rye	Buckwheat	Other*	
64. Number of method demonstration meetings held.....							64
65. Number of adult result-demonstrations completed or carried into the next year.....							65
66. Total number of acres included in adult result demonstrations.....							66
67. Average increased yield per acre on adult result demonstrations due to recommended practices.....	bu.	bu.	bu.	bu.	bu.	bu.	67
68. Number of 4-H Club members enrolled.....	(1) Boys						68
	(2) Girls						
69. Number of 4-H Club members completing.....	(1) Boys						69
	(2) Girls						
70. Number of acres grown by club members completing.....							70
71. Total yields of cereals grown by club members completing.....	bu.	bu.	bu.	bu.	bu.	bu.	71
<p>Note.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.</p> <p>(Use space below for State questions not listed above)</p>							

* Report all acres crops the year they are harvested.
* Indicate crop by name.

8-2248

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities that are Supported by Funds

Item	(1)	(2)	(3)	(4)	(5)	(6)
	Alfalfa	Sweet clover	Clover (red, white, yellow)	Vetch	Lespedeza	Peas
72. Number of method demonstration meetings held.....						72
73. Number of adult result demonstrations completed or carried into the next year.....						73
74. Total number of acres included in adult result demonstrations.....						74
75. Average increased yield per acre on adult result demonstrations due to recommended practices.....	bu. ----- tons	bu. ----- tons	bu. ----- tons	bu. ----- tons	bu. ----- tons	XXXXX XXXXX 75
76. Number of 4-H Club members enrolled.....	(1) Boys					76
	(2) Girls					
77. Number of 4-H Club members completing.....	(1) Boys					77
	(2) Girls					
78. Number of acres grown by club members completing.....						78
79. Total yield of crops grown by club members completing.....	bu. ----- tons	bu. ----- tons	bu. ----- tons	bu. ----- tons	bu. ----- tons	XXXXX XXXXX 79

Note—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.

(Use space below for State questions not listed above)

The figure, whether yield in bushels of seed or tons of cured forage.

LEGUMES AND FORAGE CROPS—Continued

Report Only This Year's Extensive Activities that are Supported by Research

Item	60 Dry Beans	61 Cowpeas	62 Vetches	63 Field Beans	64 Peas	(a) Other 1	
72. Number of method demonstration meetings held							72
73. Number of adult result demonstrations completed or carried into the next year							73
74. Total number of acres included in adult result demonstrations							74
75. Average increased yield per acre on adult result demonstrations due to recommended practices 2	— bu. — tons	— bu. — tons	— bu. — tons	— bu.	— bu.	— bu. — tons	75
76. Number of 4-H Club members enrolled	(1) Boys						76
		(2) Girls					
77. Number of 4-H Club members completing	(1) Boys						77
		(2) Girls					
78. Number of acres grown by club members completing							78
79. Total yield of crops grown by club members completing 2	— bu. — tons	— bu. — tons	— bu. — tons	— bu.	— bu.	— bu. — tons	79
Note.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.							
(Use space below for State questions not listed above)							

2 Indicate crop by name.

1 Indicate whether yield is bushels of seed or tons of cured forage.

9-5343

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities that are Supported by Grants

Item	60 Irish potato	61 Sweet potato	62 Cotton	63 Tobacco	64 Other ¹
80. Number of method demonstration meetings held					80
81. Number of adult result demonstrations completed or carried into the next year					81
82. Total number of acres included in adult result demonstrations					82
83. Average increased yield per acre on adult result demonstrations due to recommended practices	bu.	bu.	lbs. ²	lbs.	83
84. Number of 4-H Club members enrolled					84
85. Number of 4-H Club members completing					85
86. Number of acres grown by club members completing					86
87. Total yield of crops grown by club members completing	bu.	bu.	lbs. ²	lbs.	87

Notes.—Work relating to soils and fertilizers, insects, and plant diseases should be reported in connection with the crops concerned.

(Use space below for State questions not listed above)

¹ Indicate crop by name.

² Report yield of cotton in pounds of seed cotton.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Estimates Anticipating that are Suggested by Records

Item	(8) Home gardens	(9) Market gardens (truck, and raising crops)	(10) Beautification of home grounds	(11) Tree fruits	(12) Small fruits	(13) Grapes
88. Number of method demonstration meetings held						88
89. Number of adult result demonstrations completed or carried into the next year						89
90. Total number of acres included in adult result demonstrations	XXXXX		XXXXX			90
91. Average increased yield per acre on adult result demonstrations due to recommended practices	XXXXX	bu.	XXXXX	bu.	qts.	No. 91
92. Number of 4-H Club members enrolled	(1) Boys					92
	(2) Girls					
93. Number of 4-H Club members completing	(1) Boys					93
	(2) Girls					
94. Number of acres grown by club members completing			XXXXX			94

Note.—Work relating to soils and fertilizers, insects, and

Vegetable gardening

No. acres grown by club members completing _____

Estimated value of vegetables in 4-H club gardens _____ adult gardens _____

No. 4-H members with own garden _____

No. 4-H members using parents garden _____

Percentage of 4-H members having good fall garden _____

Percentage of adult members having good fall garden _____

No. adult garden club members _____ No. adult leaders trained _____

No. food club members minoring in gardens _____

No. members raising new vegetables _____

Landscape gardening

No. demonstrations in yards to homemakers _____

No. demonstrations in schools to women's groups _____

No. demonstrations in civic grounds to women's groups _____

No. result demonstrations (a) yards _____ (b) schools _____ (c) civic centers _____

No. persons using advice in improving home grounds _____ other grounds _____

FORESTRY

Report Only This Year's Extension Activities that are Supported by Grants

95. Number of method demonstration meetings held	95
96. Number of adult result demonstrations completed or carried into the next year	96
97. Number of 4-H Club members enrolled	97
	(a) Boys
	(b) Girls
98. Number of 4-H Club members completing	98
	(a) Boys
	(b) Girls
99. Number of transplant beds cared for by club members completing	99
100. Number of acres farm wood lot managed by club members completing	100
101. Number of new forest or farm woodlot areas planted according to recommendations	101
102. Acres involved in preceding question	102
103. Number of farms assisted in forest or wood-lot management	103
104. Acres involved in preceding question	104
105. Number of farms planting windbreaks according to recommendations	105
106. Number of farms following recommendations as to control of white-pine blister rust	106
107. Number of farms assisted in other ways relative to forestry (specify below)	107
(Use space below for State questions not listed above)	

RODENTS, OTHER ANIMAL PESTS, AND MISCELLANEOUS INSECTS

Report Only This Year's Extension Activities that are Supported by Grants

(Do not include work reported under "Crop" and "Livestock" headings)

Item	60	61	62
	Beavers	Other animal pests	Insects
108. Number of method demonstration meetings held			108
109. Number of result demonstrations completed or carried into the next year			109
110. Pounds of poison used			110

AGRICULTURAL ENGINEERING
(Farm and Home)

Report Only This Year's Extension Activities that are Supported by Grants

111. Number of method demonstration meetings held.....	111
112. Number of adult result demonstrations completed or carried into the next year.....	112
113. Number of 4-H Club members enrolled.....	(a) Boys..... (b) Girls.....
114. Number of 4-H Club members completing.....	(a) Boys..... (b) Girls.....
115. Number of farms following recommendations in installing drainage systems.....	115
116. Acres drained by such systems.....	116
117. Number of farms following recommendations in installing irrigation systems.....	117
118. Acres irrigated by such systems.....	118
119. Number of farms building terraces and soil-saving dams to control erosion according to recommendations.....	119
120. Acres on which soil erosion was so prevented.....	120
121. Number of farms clearing land of stumps or boulders according to recommended methods.....	121
122. Number of families assisted with home-planning problems.....	122
123. Number of dwellings constructed according to plans furnished.....	123
124. Number of dwellings remodeled according to plans furnished.....	124
125. Number of sewage-disposal systems installed according to recommendations.....	125
126. Number of water systems installed according to recommendations.....	126
127. Number of heating systems installed according to recommendations.....	127
128. Number of lighting systems installed according to recommendations.....	128
129. Number of farms on which buildings other than dwellings were constructed or remodeled this year according to plans furnished.....	129
130. Number of buildings involved in preceding question.....	(a) Dairy barns..... (b) Hog houses..... (c) Poultry houses..... (d) Silos..... (e) Other.....
130½. Number of farms or homes following recommendations on maintenance and repair of machinery.....	130½
131. Number of machines involved in preceding question.....	(a) Tractors..... (b) Tillage implements..... (c) Harvesters and threshers..... (d) Other.....
131½. Number of farms employing better types of machinery or equipment recommended by extension agent.....	131½

POULTRY, DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities that are Reported by Members

Item	(4)	(5)	(6)	(7)	(8)	(9)
	Poultry	Dairy cattle	Beef cattle	Sheep	Swine	Horses and mules
131. Number of method demonstration meetings held						131
132. Number of adult result demonstrations completed or carried into the next year						132
133. Number of animals involved in these completed adult result demonstrations						133
134. Total profit or saving on adult result demonstrations completed						134
135. Number of 4-H Club members enrolled	(1) Boys					135
	(2) Girls					
136. Number of 4-H Club members completing	(1) Boys					136
	(2) Girls					
137. Number of animals involved in 4-H Club work completed						137
138. Number of farms assisted in obtaining purchased sires						138
139. Number of farms assisted in obtaining high-grade or purchased females						139
140. Number of bull, boar, ram, or stallion circles or clubs organized						140
141. Number of members in preceding circles or clubs						141
142. Number of herd or flock improvement associations organized or reorganized						142
143. Number of members in these associations						143
144. Number of farms not in associations keeping performance records of animals						144
(Use space below for State questions not listed above)						

Poultry

No. leaders trained: - adult _____ 4-H club _____

Total profit on 4-H club _____ adult club _____

Result demonstrations completed _____

No. birds culled _____

FARM MANAGEMENT, CREDIT, INSURANCE, AND TAXATION

Report Only Title Year's Extension Activities that are Supported by Receipts

145. Number of method demonstration meetings held.....	145	
146. Number of adult result demonstrations completed or carried into the next year.....	146	
147. Number of 4-H Club members enrolled in account work.....	147	
(a) Boys.....		
(b) Girls.....		
148. Number of 4-H Club members completing.....	148	
(a) Boys.....		
(b) Girls.....		
149. Number of farms keeping farm accounts throughout the year under supervision of agent.....	149	
150. Number of farms keeping cost-of-production records under supervision of agent.....	150	
151. Number of farms assisted in summarizing and interpreting their accounts.....	151	
152. Number of farms assisted in making inventory or credit statements.....	152	
153. Number of farm business or enterprise survey records taken during year.....	153	
154. Number of farms making recommended changes in their business as result of keeping accounts or survey records.....	154	
155. Number of other farms adopting cropping, livestock, or complete farming systems according to recommendations.....	155	
156. Number of farms advised relative to loans.....	156	
157. Number of farms assisted in obtaining credit.....	157	
158. Number of different farms assisted in using outlook or other timely economic information as a basis for readjusting farm operations.....	158	
159. Number of farms in preceding question making readjustments in—.....	159	
(e) Wheat.....	(g) Dairy cattle.....	(m).....
(h) Corn.....	(k) Beef cattle.....	(n).....
(i) Cotton.....	(l) Hogs.....	(o).....
(j) Potatoes.....	(f) Sheep.....	(p).....
(k) Tobacco.....	(a) Poultry.....	(q).....
(l) Truck crops.....	(b).....	(r).....

(Use space below for State questions not listed above)

MARKETING (FARM AND HOME)

Report Only This Year's Extension Activities that are Supported by Funds

Item	01 Grain and feed	02 Cotton	03 Dairy products	04 Livestock	05 Fruits and vegetables	06 Poultry and eggs	07 Honey products	08 Other
100. Number of cooperative-marketing associations or groups organized during the year.....								100
101. Number of cooperative-marketing associations or groups previously organized assisted by extension agent this year.....								101
102. Membership in associations organized and assisted (101 and 101)								102
103. Value of products marketed by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	103
104. Value of supplies purchased by all associations worked with.....	\$	\$	\$	\$	\$	\$	\$	104
Number of cooperative-marketing associations or groups assisted with problems of—								
105. Preliminary analysis.....								105
106. Organization.....								106
107. Accounting and auditing.....								107
108. Financing.....								108
109. Business policies.....								109
170. Production to meet market demand.....								170
171. Reduction of market losses.....								171
172. Use of current market information.....								172
173. Standardizing.....								173
174. Processing or manufacturing.....								174
175. Packaging and grading.....								175
176. Loading.....								176
177. Transporting.....								177
178. Warehousing.....								178
179. Keeping membership informed.....								179
180. Merging into larger units.....								180
Number of farms or homes not in cooperative associations or groups assisted with problems of—								
181. Standardizing.....								181
182. Packaging and grading.....								182
183. Use of current market information.....								183

(Use space below for State questions not listed above)

FOODS AND NUTRITION

Report Only This Year's Extension Activities that are Supported by Records

184. Number of method demonstration meetings held 12 184
185. Number of adult result demonstrations completed or carried into the next year 185
- | | Food selection and preparation | Food preservation |
|--|--------------------------------|-------------------|
| | (1) | (2) |
| 186. Number of 4-H Club members enrolled | 12 | |
| (1) Girls | | |
| (2) Boys | 64 | |
| 187. Number of 4-H Club members completing | | |
| (1) Girls | | |
| (2) Boys | | |
186. Number of 4-H Club members enrolled 186
187. Number of 4-H Club members completing 187
188. Number of homes assisted in planning family food budget for a year 188
189. Number of homes budgeting food expenditures for a year 189
190. Number of homes balancing family meals for a year 190
191. Number of homes improving home-packed lunches according to recommendations 191
192. Number of schools following recommendations for a hot dish or school lunch 192
193. Number of children involved in preceding question 193
194. Number of homes using improved methods in child feeding 194
195. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation) 195
196. Number of jars of canned products preserved by 4-H Club members 196

(Use space below for State questions not listed above)

	Women	Girls
a - No. individuals planning canning budget	_____	_____
b - No. homes planning and planting vegetable garden	_____	_____
c - No. leaders trained	14	_____
d - No. demonstrations given by leader	7	7
e - No. demonstrations where leader assisted	7	_____
f - No. Better Food Clubs (4-H).....	_____	3
Total enrollment of club age	_____	76
g - No. demonstrations given by leader when agent was not present	1	_____
h - No. demonstrations given when agent was present	6	_____
i - No. members improving - weight	_____	_____
health	_____	_____
posture	_____	_____

CHILD TRAINING AND CARE

Report Only This Year's Extension Activities that are Reported by Records

187. Number of method demonstration meetings held	187
188. Number of adult result demonstrations completed or carried into the next year	188
189. Number of groups devoting major part of program to child training and care	189
190. Membership in these groups	190
201. Number of 4-H Club members enrolled	(a) Girls 201 (b) Boys 201
202. Number of 4-H Club members completing	(a) Girls 202 (b) Boys 202
203. Number of homes improving habits of school children (other than reported under "Foods and Nutrition" and "Home Health and Sanitation")	203
204. Number of homes substituting positive methods of discipline for negative ones	204
205. Number of homes providing recommended play equipment	205
206. Number of homes making recommended physical adjustments to better meet children's needs	206
207. Number of homes adopting better adult habits with respect to development of children	207

(Use space below for State questions not listed above)

CLOTHING

Report Only This Year's Extension Activities Goals Suggested by Bureau

208. Number of method demonstration meetings held	_____	14	208
209. Number of adult result demonstrations completed or carried into the next year	_____		209
210. Number of 4-H Club members enrolled	(a) Girls _____	105	210
	(b) Boys _____		
211. Number of 4-H Club members completing	(a) Girls _____		211
	(b) Boys _____		
212. Number of individuals following recommendations in improving construction of clothing	(a) Women _____		212
	(b) Girls _____		
213. Number of individuals using a clothing budget	(a) Women _____		213
	(b) Girls _____		
	(c) Boys _____		
214. Number of individuals making garments for themselves	(a) Women _____		214
	(b) Girls _____		
215. Number of individuals improving children's clothing according to recommendations	(a) Women _____		215
	(b) Girls _____		
216. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing	(a) Women _____		216
	(b) Girls _____		

(Use space below for State questions not listed above)

	Women	Girls
a - No. individuals who kept a clothing account	_____	_____
b - No. individuals improving selection of dress (color, line, design)	_____	_____
c - No. individuals following recommendations to enable them to shop more wisely	_____	_____
d - No. women followed recommendations on standards for health, such as good posture, cleanliness, and wearing correct walking shoes	_____	_____
e - No. demonstrations given by leaders without agent	_____	7
f - No. demonstrations given by leader with agent present ..	_____	7
g - No. clothing club groups in county	_____	7
h - No. county leader training meetings held	_____	_____
i - No. leaders trained	_____	_____
j - Total attendance of leaders	_____	_____
k - No. demonstrations given by agent, leaders assisting	_____	_____
l - No. demonstrations given by agent alone	_____	_____

HOME MANAGEMENT

Report Only This Year's Extension Activities that are Suggested by Research

217. Number of method demonstration meetings held	217
218. Number of adult result demonstrations completed or carried into the next year	218
219. Number of 4-H Club members enrolled	219
(a) Girls	
(b) Boys	
220. Number of 4-H Club members completing	220
(a) Girls	
(b) Boys	
221. Number of homes keeping home accounts according to a recommended plan	221
222. Number of homes budgeting expenditures in relation to income according to a recommended plan	222
223. Number of homes following recommended methods in buying for the home	223
224. Number of women following a recommended schedule for home activities	224
225. Number of kitchens rearranged for convenience according to recommendations	225
226. Number of homes following recommendations in obtaining labor-saving equipment	226
227. Number of homes adopting recommended laundering methods	227
228. Number of homes adopting recommended methods in care of house	228
229. Number of homes assisted in an analysis of their home conditions with reference to a standard of living	229
230. Number of homes assisted in making adjustments in home making to gain a more satisfactory standard of living	230

(provide total for each group when total is required)

	Women	Girls
a - Number homes adjusting heights of working surfaces to individuals	_____	_____
b - Number homes improving kitchen storage spaces	_____	_____
c - Number articles of labor-saving equipment involved in (226)		
Homemade	_____	_____
Readymade	_____	_____
d - Number home management groups in county	_____	_____
e - Number leaders trained	_____	_____
f - Number county leaders training meetings held	_____	_____
g - Total attendance of leaders	_____	_____
h - Number demonstrations given by leaders, with agent present	_____	_____
i - Number demonstrations given by leaders, without agent present	_____	_____
j - Number demonstrations given by agent, leaders assisting	_____	_____
k - Number demonstrations given by agent alone	_____	_____

HOME FURNISHINGS

Report Only This Year's Extension Activities that are Supported by Records

221. Number of method demonstration meetings held	_____	221
222. Number of adult result demonstrations completed or carried into the next year	_____	222
223. Number of 4-H Club members enrolled	_____	223
	(a) Girls _____ (b) Boys _____	
224. Number of 4-H Club members completing	_____	224
	(a) Girls _____ (b) Boys _____	
225. Number of individuals improving the selection of household furnishings	_____	225
	(a) Women _____ (b) Girls _____	
226. Number of individuals following recommendations in improving methods of repairing, remodeling, or refinishing of furniture	_____	226
	(a) Women _____ (b) Girls _____	
227. Number of individuals following recommendations in improving treatment of windows (shades, curtains, draperies)	_____	227
	(a) Women _____ (b) Girls _____	
228. Number of individuals following recommendations in improving arrangement of rooms (other than kitchens)	_____	228
	(a) Women _____ (b) Girls _____	
229. Number of individuals improving treatment of walls, woodwork, and floors	_____	229
	(a) Women _____	

	Women	Girls
a - No. individuals improving selection or arrangement of pictures or accessories	_____	_____
b - No. individuals improving storage facilities, for clothing, linen, books, etc.	_____	_____
c - No. articles of furnishings made new this year - Bags ... Linen ... Other articles.	_____	_____
	_____	_____
	_____	_____
d - No. chairs seated or reupholstered	_____	_____
e - No. other pieces of furniture refinished, repaired, or remodelled	_____	_____
f - No. articles of furnishings purchased new	_____	_____
g - No. different rooms in which improvements were made	_____	_____
h - No. house furnishings groups in the county	_____	_____
i - No. project leaders trained	_____	_____
j - No. county leaders-training meetings held Total attendance of leaders	_____	_____
	_____	_____
k - No. demonstrations given by leaders, with agent present	_____	_____
l - No. demonstrations given by leaders, without agent present	_____	_____
m - No. demonstrations given by agent with leaders assisting	_____	_____
n - No. demonstrations given by agent alone	_____	_____

HOME HEALTH AND SANITATION

Report Only This Year's Estimated Activities that are Supported by Funds

230. Number of method demonstration meetings held.....	240	
231. Number of adult result demonstrations completed or carried into the next year.....	241	
232. Number of 4-H Club members enrolled.....	(a) Girls..... (b) Boys.....	242
233. Number of 4-H Club members completing.....	(a) Girls..... (b) Boys.....	243
234. Number of 4-H Club members not in special health clubs who participated in definite health-improvement work.....	(a) Girls..... (b) Boys.....	244
235. Number of individuals following recommendations as to complete health examination.....	245	
236. Number of individuals improving health habits according to recommendations.....	246	
237. Number of individuals improving posture according to recommendations.....	247	
238. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....	248	
239. Number of homes adopting better home-nursing procedure according to recommendations.....	249	
250. Number of homes installing sanitary closets or outhouses according to recommended plans.....	250	
251. Number of homes screened according to recommendations.....	251	
252. Number of homes following other recommended methods of controlling flies, mosquitoes, and other insects.....	252	

(Use space below for State questions not listed above.)

COMMUNITY OR COUNTRY-LIFE ACTIVITIES

Report Only This Year's Extension Activities that are Supported by Records

253. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	253
254. Number of country-life conferences or training meetings conducted for community leaders.....	254
255. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	255
256. Number of communities developing recreation according to recommendations.....	256
257. Number of community or county-wide pageants or plays presented.....	257
258. Number of community houses, clubhouses, or community rest rooms established.....	258
259. Number of communities assisted in improving hygienic or public-welfare practices.....	259
260. Number of school or other community grounds improved in accordance with plans furnished.....	260
261. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	261
261½. Total number of different communities assisted in connection with the community or country-life work reported on this page.....	261½

(Use space below for State questions not listed above)

BEES, WEEDS, HANDICRAFT, RABBITS, AND MISCELLANEOUS

Under This Heading Report Other Lines of Work not Included in the Preceding Pages, Such as Bees, Weeds, Handicraft, and Other Work, i. e., any Other Information that can be Reported Statistically and that Will Help to Give a Complete Account of the Year's Work

Item	(a) Bees	(b) Weeds	(c) Handicraft	(d) Rabbits	(e) Other
262. Number of method demonstration meetings held.....					262
263. Number of adult result demonstrations completed or carried into next year.....					263
264. Number of 4-H Club members enrolled.....	(1) Boys.....				264
	(2) Girls.....				
265. Number of 4-H Club members completing.....	(1) Boys.....				265
	(2) Girls.....				

*Indicate project by name.

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